

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
SITTING AS THE GOVERNING BOARD OF THE FOLLOWING:
SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

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**REPORT/RECOMMENDATION TO THE BOARD OF DIRECTORS
OF THE SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT
AND RECORD OF ACTION**

April 3, 2018

**FROM: GARY HALLEN, Director
Community Development and Housing**

**MARK HARTWIG, Fire Chief/Fire Warden
San Bernardino County Fire Protection District**

**SUBJECT: SUBSTANTIAL AMENDMENTS TO THE 2015-2020 HOUSING AND URBAN
DEVELOPMENT CONSOLIDATED PLAN AND 2017-2018 ACTION PLAN AND
AMENDMENT TO THE SAN BERNARDINO COUNTY FIRE PROTECTION
DISTRICT BUDGET**

RECOMMENDATION(S)

1. Acting as the governing body of the County of San Bernardino:
 - a. Conduct a public hearing to consider proposed Substantial Amendments to the County of San Bernardino's 2015-2020 United States Department of Housing and Urban Development Consolidated Plan and the related 2017-2018 Annual Action Plan.
 - b. Approve the following Substantial Amendments to the County's 2015-2020 Consolidated Plan and the 2017-2018 Annual Action Plan:
 - i. Amend Consolidated Plan Priority #8: Acquire/Construct/Rehabilitate Public Facilities and Infrastructure to allow for the purchase of fire equipment necessary to provide fire protection services.
 - ii. Allocate \$650,000 of Community Development Block Grant funding toward the purchase of a Fire Vehicle for Fire Station #32 in Needles.
 - c. Authorize the Auditor-Controller/Treasurer/Tax Collector to adjust the 2017-18 CDH budget as detailed in the Financial Impact section to reimburse the purchase of a fire vehicle for the Needles Fire Station #32. (Four Votes Required).
 - d. Amend corresponding strategies, actions or proposed accomplishments identified in the 2017-2018 Annual Action Plan and Strategic Plan portions of the 2015-2020 Consolidated Plan to conform to the proposed amendments.
2. Acting as the governing body of the San Bernardino County Fire Protection District (SBCFPD), authorize the Auditor-Controller/Treasurer/Tax Collector to adjust the 2017-18

SUBSTANTIAL AMENDMENTS TO THE 2015-2020 HOUSING AND URBAN DEVELOPMENT CONSOLIDATED PLAN AND 2017-2018 ACTION PLAN AND AMENDMENT TO THE SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT BUDGET
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SBCFPD budget, as detailed in the Financial Impact section, for the purchase of a Fire Vehicle for Fire Station #32 in Needles (Four Votes Required).
 (Presenter: Gary Hallen, Director, 387-4411)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS AND OBJECTIVES
Ensure Development of a Well-Planned, Balanced, and Sustainable County.
Provide for the Safety, Health and Social Service Needs of County Residents.
Pursue County Goals and Objectives by Working with Other Agencies.

FINANCIAL IMPACT

Approval of this item will not require the use of any additional Discretionary General Funding (Net County Cost). A total of \$650,000 will be allocated to the newly created project utilizing \$250,000 of increased Community Development Block Grant (CDBG) grant funds and \$400,000 of previously allocated CDBG funds to be utilized for the reimbursement of the purchase of a Fire Vehicle.

Fund Name	Cost Center	Commitment Item	Description	Amount
CDH- CDBG Projects	6210002480	55405016	Transfers Out	\$650,000
CDH- CDBG Projects	6210002480	55305030	Operating Transfer Out	(\$400,000)
CDH- CDBG Projects	6210002480	40509094	Federal Grants	\$250,000

Community Development Block Grant (CDBG) funds are to be used on a reimbursement basis. SBCFPD has identified the need for a new fire vehicle at the Needles Fire Station. To facilitate the purchase of this vehicle, the following adjustment to the 2017-18 budget for SBCFPD is needed:

Fund Name	Cost Center	Commitment Item	Description	Amount
South Desert Service Zone	6100322454	54504050	Vehicles	\$650,000
South Desert Service Zone	6100322454	55415017	Transfers In	(\$650,000)

BACKGROUND INFORMATION

Staff is recommending the Board of Supervisors (Board) approve the items listed below, which meet the definition of substantial change to the 2017-2018 United States Department of Housing and Urban Development (HUD) Annual Action Plan. If approved by the Board, the County of San Bernardino’s 2015-2020 HUD Consolidated Plan and the related 2017-2018 Annual Action Plan would be amended accordingly.

1. Amend Consolidated Plan Priority #8: Acquire/Construct/Rehabilitate Public Facilities and Infrastructure

The County priority as currently described in the Consolidated Plan does not expressly allow for the purchase of fire equipment to provide for the health and safety needs of the County. Community Development and Housing (CDH) is requesting authorization to update and clarify

the scope of this priority to allow for the use of CDBG funds to purchase fire equipment for County stations that serve low- to moderate-income areas of the County.

2. Purchase of Specialized Vehicles for County Fire Stations

The Capital Improvement Project Group (CIP) maintains a list of CDBG eligible projects. Projects are selected for funding based on available budget, project timelines and County needs. HUD regulations require that CDBG grantees do not carry over more than 1.5 times their annual allocation from year to year. To ensure that this requirement is met, CDH is proposing to spend \$650,000 of unencumbered prior year CDBG and program income funds to purchase a Fire Vehicle which has been identified as a priority need for Fire Station #32, in Needles by CIP. This purchase will allow SBCFPD to replace an aging fire engine with a new truck that is more reliable, equipped with modern apparatus, and can provide better response for the public.

The Needles Fire Station #32, located at 1113 East Broadway Street, Needles, CA was completed in 2016 and serves the City of Needles and surrounding unincorporated county areas.

Any changes to the HUD guiding grant documents must be considered by the Board. CDBG funds are federal grant funds administered by HUD. In order to receive grant funds, the County submitted a 5-year HUD Consolidated Plan (2015-2020) governing the use of these funds. Every year, the County must submit to HUD an Annual Action Plan which provides specific detailed information regarding projects receiving CDBG funding. If the County desires to make “substantial” changes to an Annual Action Plan, a public hearing and subsequent approval by the Board is required. Today’s actions being recommended for approval by the Board meet HUD’s requirements for substantial changes thereby “amending” the 2017-2018 HUD Annual Action Plan.

The public hearing to consider substantially amending the Consolidated Plan and Annual Action Plan was properly noticed in the local newspapers. This hearing was advertised on or before March 2, 2018 in the following publications: Big Bear Grizzly, Daily Press, HI-Desert Star, Inland Valley Daily Bulletin, La Prensa Hispana, and The Sun. In addition, the notice was posted on the Economic Development Agency’s website at <http://www.sbcountyadvantage.com/About-Us/Community-Development-Housing.aspx>.

PROCUREMENT

N/A

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Robert F. Messinger, Principal Assistant County Counsel, 387-8979 and Carol Greene, Supervising Deputy County Counsel, 387-5475) on February 26, 2018; Auditor-Controller/Treasurer/Tax Collector (Lisa Lazzar, Accounting

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Manager, 382-3196) on March 13, 2018; Finance (Wen Mai, Administrative Analyst, 387-4020 and Tom Forster, Administrative Analyst, 387-4635) on March 14, 2018; County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5423) on March 16, 2018; and County Finance and Administration (Mary Jane Olhasso, Assistant Executive Officer, 387-5423) on March 15, 2018.