



Economic Development Agency

San Bernardino County

Consolidated Annual Performance and Evaluation Report for the 2015/2016 Action Plan

The Accomplishments and Activities Carried Out Under the 2015-2020
Consolidated Plan for San Bernardino County's Housing, Economic
and Community Development Grant Programs



September 13, 2016

James C. Ramos, Chairman, Third District Supervisor | Robert A. Lovingood, Vice Chairman, First District Supervisor
Janice Rutherford, Second District Supervisor | Curt Hagman, Fourth District Supervisor | Josie Gonzales, Fifth District Supervisor
Gregory C. Devereaux, Chief Executive Officer

2015-2016 CAPER

San Bernardino County, CA

September 13, 2016



**Prepared by the
San Bernardino County
Community Development & Housing Department**

SAN BERNARDINO COUNTY

**CONSOLIDATED ANNUAL
PERFORMANCE AND EVALUATION
REPORT FOR THE 2015-2016
ACTION PLAN**

**Accomplishments and Activities Carried Out Under the
2015-2020 Consolidated Plan for San Bernardino County's
Housing and Community Development
Grant Programs**

BOARD OF SUPERVISORS

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COUNTY OF SAN BERNARDINO
ECONOMIC DEVELOPMENT AGENCY
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VISION STATEMENT

We envision a complete county that capitalizes on the diversity of its people, its geography, and its economy to create a broad range of choices for its residents in how they live, work, and play.

We envision a vibrant economy with a skilled workforce that attracts employers who seize the opportunities presented by the county's unique advantages and provide the jobs that create countywide prosperity.

We envision a sustainable system of high-quality education, community health, public safety, housing, retail, recreation, arts and culture, and infrastructure, in which development complements our natural resources and environment.

We envision a model community which is governed in an open and ethical manner, where great ideas are replicated and brought to scale, and all sectors work collaboratively to reach shared goals.

From our valleys, across our mountains, and into our deserts, we envision a county that is a destination for visitors and a home for anyone seeking a sense of community and the best life has to offer.

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CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

Overview

The Fiscal Year 2015-2016 Housing & Urban development Consolidated Annual Performance and Evaluation Report (CAPER) describes and evaluates how San Bernardino County invested formula funds from the U.S. Department of Housing and Urban Development (HUD) to meet affordable housing and community development needs from July 1, 2015 through June 30, 2016. This report also evaluates the progress the County of San Bernardino has made during the five years of its 2015-2020 Consolidated Plan, available on the San Bernardino County website at <http://www.sbcountyadvantage.com/About-Us/Community-Development-Housing.aspx>.

San Bernardino County is the largest geographical county in the country, and is divided into six regions: East, West and Central Valleys, Mountains, High Desert, and the Morongo Basin. The County utilized its available resources to provide community housing and economic development assistance within the unincorporated communities of the County's jurisdiction and 13 cooperating cities. Cooperating cities included Adelanto, Barstow, Big Bear Lake, Colton, Grand Terrace, Highland, Loma Linda, Montclair, Needles, Redlands, Twentynine Palms, Yucaipa, and the Town of Yucca Valley. HOME Investment Partnership (HOME) funds were available for use in the above mentioned cooperating cities and in the cities of Chino Hills, Rancho Cucamonga, and San Bernardino.

The County of San Bernardino Economic Development Agency –Community Development and Housing Department (CDH) is the lead agency responsible for facilitating the development and implementation of the 2015-2020 HUD Consolidated Plan, Annual Action Plans, and Annual CAPERs. The information included in this report has been prepared and provided based on information reported from the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grant (ESG) programs.

From July 1, 2015 to June 30, 2016, the County made significant investments instrumental in advancing San Bernardino County's community development and affordable housing needs through the use of its CDBG, HOME, and ESG entitlement grants.

CDBG Accomplishments

The CDBG accomplishments are summarized below and outline the outcomes and performance measure requirements as well as the County's progress towards meeting each requirement, by project type. This section of the FY 2015-2016 Consolidated Annual Performance and Evaluation Report conforms to the outcome and performance measure requirements identified in the 2015-2020 Consolidated Plan. The following is an abbreviated summary of the County's achievements through June 30, 2016.

The County exceeded the annual goals for Revitalizing Neighborhoods through code enforcement, infrastructure improvements, and public facility improvements. The following activities were undertaken in FY 2015-2016:

- A total of 57 public facility projects were undertaken in FY 2015-2016. Of those projects, 15 were completed and 42 were underway. The improvements provided low-to-moderate-income residents with increased access to a fire station, community and senior centers, libraries, parks, museums and other recreational facilities.
- A total of 33 public service projects were undertaken in FY 2015-2016. The Public Services included adult literacy, emergency food distribution, transportation, tenant/landlord counseling and fair housing, health services, and childcare for children of women who are victims of domestic violence.
- Two clearance and demolition project were conducted in the City of Needles.
- Five enhanced code enforcement projects were implemented in various target areas in the Cities of Adelanto, Grand Terrace, Highland, Montclair, and the Town of Yucca Valley.

HOME Accomplishments

The County of San Bernardino administers the HOME Program throughout unincorporated areas of the County, the 13 cooperating cities, Chino Hills, Rancho Cucamonga, and San Bernardino. HOME funding was utilized by preserving existing housing stock and creating affordable housing units throughout the HOME Consortium. In FY 2015-2016, HUD allocated \$2,969,923 in HOME funding to the County. The County allocated \$3,868,000, which reflects a combination of current and prior year HOME funds, for site acquisition and predevelopment costs for Horizons at Yucaipa, an approved new affordable senior housing development. On completion of Phase 1, the project will consist of 50 one-, and two-bedroom units, and of these, 24 will be HOME units and 10 will be reserved as Mental Health Services Act Housing Program (MHSA) units to provide seniors with mental health

needs permanent supportive housing options. It is anticipated that a second phase consisting of 22 affordable units will be constructed at a later date, subject to funding availability. Note that affordable housing development programs are multi-year in practice; however, the results of allocation of funds are reported in the year HOME units become available.

ESG Accomplishments

In FY 2015-2016, the County of San Bernardino administered the HUD-funded Emergency Solutions Grant (ESG). ESG funds were utilized to assist 2,001 unduplicated eligible homeless individuals through housing rental assistance programs, shelter, and services for households that are either at-risk of or are experiencing homelessness. Funding was allocated to qualified sub-recipients in an effort to maximize eligible service areas within the County. The County provided funding for all HUD-eligible categories: street outreach, shelter, homeless prevention, and rapid re-housing, while requesting a focus on rapid re-housing. Demand for homelessness prevention rental assistance exceeded allocated resources; however, the County managed to increase the number of individuals assisted over the prior year.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

See Table 1 for categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

The County identified the following ESG goals in its FY2015-2016 Action Plan:

- 1) Outreach and assessment to identify service and housing needs and provide a contact to the appropriate level of services;
- 2) Emergency shelter provides immediate and safe alternatives to living on the streets;
- 3) Transitional housing with supportive services and the development of skills that will be needed once an individual or family are permanently housed;
- 4) Permanent housing and permanent supportive housing to provide individuals and families with an affordable place to live with services.

The County served a total of 2,001 unduplicated homeless and at-risk for homelessness persons with ESG funding this year. Of those persons served,

- 540 individuals were provided rental assistance through homelessness prevention services which enabled at-risk families to remain stably housed,
- 274 individuals were provided permanent housing through the rapid re-housing services; and
- 1213 individuals were provided shelter in local emergency shelters

The County also used several other funding sources and partnerships with other agencies to expand and leverage the activities of our HOME, CDBG and ESG service providers. For example, this year the County began a Homeless Veterans Housing Initiative in partnership with the Veterans Affairs Supportive Housing (VASH) program and two of our ESG providers, Community Action Partnership and Family Service Association. The County contributed \$250,000 of General Funds to this initiative with the goal of housing 401 homeless veterans. During the first year of the initiative, 730 homeless veterans moved into housing, exceeding the County's initial goal by 82%.

The following table provides a summary of Consolidated Plan goals and the jurisdiction's progress towards accomplishing those goals. Because ESG goals were revised in accordance with the HEARTH Act of 2012, ESG goals and outcomes are not reflected in this table. ESG goals and outcomes are instead detailed in sections CR-60 through CR-75 of this FY 2015-2016 CAPER.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

Affirmative Marketing Actions for HOME Program

Affirmative Fair Housing Marketing (AFHM) plans and affirmative marketing procedures are required by the HOME Investment Partnerships (HOME) Program Final Rule (24 CFR Part 92) and are included in applications for County of San Bernardino (County) HOME funds. The County's policy is to distribute information to the public regarding fair housing laws, as well as its own guidelines, for participation in the HOME Program. In accordance with Federal Regulations (24 CFR 92.351), the County adopted an affirmative marketing policy and procedures. The County is committed to equal opportunity in housing choices in the local housing market without discrimination based on race, color, religion, sex, national origin, familial status, or disability. Community Housing Development Organizations (CHDOs), developers and/or owners, of HOME Program funded projects containing five or more units, must comply with the affirmative marketing requirements to receive assistance. Affirmative marketing procedures must continue throughout the period of affordability. The County is committed to affirmative marketing, which is implemented in the HOME Program through a specific set of steps that the County and participating groups follow.

Informing Affected Parties

The County informs the public, potential tenants, and property owners about Federal fair housing laws and the affirmative marketing policy using the following items:

- Equal Housing Opportunity logotype or slogan in press releases, news advisories, solicitations for CHDOs, developers and/or owners and in all written communications;
- Advertising in print and electronic media that is used and viewed or listened to by those identified as least likely to apply; and
- Meetings to inform CHDOs, developers and/or owners regarding program participants.

The County has established procedures to ensure that CHDOs, developers and/or owners of rental housing developments assisted by the HOME Program solicit applications from persons in the housing market area who are not likely to apply for the housing without

special outreach. The CHDOs, developers and/or owners will solicit applications through such locations as community based organizations, places of worship, employment centers, fair housing groups, or housing counseling agencies.

Evaluation

The County has established monitoring procedures to assure that each CHDO, developer and/or owner of rental housing adheres to the established requirements and practices in order to carry out the affirmative marketing procedure. The effectiveness of the County's affirmative marketing actions are evaluated annually and the County will take corrective actions if it finds that property owners fail to carry out required procedures. The County informs owners of the affirmative marketing requirements and ways to improve current procedures. Owners who fail to meet the requirements or to make suggested improvements will be disqualified from future participation in the HOME Program. A list of monitoring results and follow-up actions are outlined in **Table 15** of this report.

Labor Compliance

The County provides "Labor Compliance Provisions" as an Attachment D to all construction bids and executed construction contracts.

Contractors/subcontractors attest, on a required form, that they have an Affirmative Action Program. If they do not, they agree to abide by the County's Affirmative Action Program in the County's Attachment D of the bid package and/or the Labor Compliance Contract Addendum of the construction contract. The County posts Labor Compliance information/requirements on the County website at <http://www.sbcountyadvantage.com/About-Us/Community-Development-Housing/Labor-Compliance.aspx>. The County additionally hosts pre-construction (Pre-Con) meetings prior to the commencement of construction with contractors and subcontractors to review Labor Compliance Provisions and requirements.

Through LCP-tracker (Labor Compliance software Program) the County maintains data on the ethnicity, race and gender of the contractors/subcontractors that enter into construction contracts with the County.

The County has formed partnerships with the Department of Workforce Development (WDD) and the Housing Authority of the County of San Bernardino (HACSB) in order to connect contractors with the employment services offered by the two agencies and provide opportunities to county residents and businesses.

As part of the construction contract, contractors are mandated to meet with WDD and HACSB to learn about the employment services they provide. Contractors are required to submit a form signed by WDD and HACSB confirming that they met with the agencies.

The County's HOME Agreement includes language regarding labor compliance and equal opportunity.

Section 3

The County has adopted a Section 3 Plan. The County's HOME Agreement includes language regarding Section 3 requirements; minority and women-owned contractors, and training opportunities. Contracts also require the inclusion of a Section 3 clause in every subcontract subject to compliance with regulations in 24 CFR Part 135.

Effectiveness of San Bernardino County's affirmative marketing actions

Since implementation of the affirmative marketing actions outlined above, the County has seen a higher level of cooperation from contractors and subcontractors in the area of labor compliance.

It is anticipated that the implementation of the Revised Section 3 plan, will result in a higher proportion of minority and women-owned enterprises will benefit from our HOME funded projects.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

\$454,887.34 HOME program income was reported during the program year.

No projects used HOME Program Income during the reporting period.

There was \$1,286,052.22 of HOME Program dollars drawn through IDIS for projects. The funds were used toward the development costs for the Horizons at Yucaipa project which is currently under construction. There are no beneficiaries to report at this time; however, the project will be a 50-unit senior project for residents 55+ and units will serve households earning up to 60% area median income. (Source: IDIS PR05)

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

During FY 2015-2016, commitment of funds was made toward one HOME project in the Inland Empire Region for \$1,677,900 for Horizons at Yucaipa. In fall 2015 the developer, Housing Partners 1 (HP1), began construction on the first phase consisting of a total of 50 units of which 49 units are set-aside as affordable HOME units. The second phase will consist of 27 affordable units and will be constructed at a later date. The expended HOME funds have been used for site acquisition, predevelopment and construction costs totaling \$17,559,773. Additionally, the HOME funds were leveraged with various sources to fund the first phase of the project:

- State Tax Credit Equity
- California Housing Finance Agency (CALHFA)/ Mental Health Services Act (MHSA) Program Financing
- City of Yucaipa Fee Deferral
- Deferred developer fee
- General Partner Loan
- Conventional Financing

Covenants that run with the land have been recorded against the project to protect the affordability of the rental units for fifty-six (56) years.

CR-60 - ESG 91.520(g) (ESG Recipients only)

ESG Supplement to the CAPER in *e-snaps*

For Paperwork Reduction Act

1. Recipient Information—All Recipients Complete

Basic Grant Information

Recipient Name	San Bernardino County
Organizational DUNS Number	073590812
EIN/TIN Number	956002748
Identify the Field Office	Los Angeles
Identify CoC(s) in which the recipient or sub-recipient(s) will provide ESG assistance	

ESG Contact Name

Prefix	
First Name	Shanikqua
Middle Name	
Last Name	Freeman
Suffix	
Title	Housing Analyst
Phone	909-387-4327
Email	Shanikqua.Freeman@eda.sbcounty.gov

ESG Contact Address

Street Address 1	385 North Arrowhead Avenue, 3 rd Floor
Street Address 2	
City	San Bernardino, CA
State	California
ZIP Code	92415-0043
Phone Number	(909) 387-4327
Extension	
Fax Number	(909)387-4415
Email Address	Shanikqua.Freeman@eda.sbcounty.gov

ESG Secondary Contact

Prefix
First Name Maria
Last Name Gallegos
Suffix
Title Economic and Community Development Analyst II
Phone Number 909-387-4327
Extension
Email Address Maria.Gallegos@eda.sbcounty.gov

2. Reporting Period—All Recipients Complete

Program Year Start Date 07/01/2015
Program Year End Date 06/30/2016

3a. Sub-recipient Form – Complete one form for each sub-recipient

Sub-recipient or Contractor Name: Catholic Charities of San Bernardino
City: San Bernardino
State: CA
Zip Code: 92411
DUNS Number: 792357717
Is sub-recipient a victim services provide: No
Sub-recipient Organization Type: Other Non-profit organization
ESG Subgrant or Contract Award Amount: \$114,000

Sub-recipient or Contractor Name: Central City Lutheran Mission
City: San Bernardino
State: CA
Zip Code: 92405
DUNS Number: 179884713
Is sub-recipient a victim services provide: No
Sub-recipient Organization Type: Other Non-profit organization
ESG Subgrant or Contract Award Amount: \$50,000

Sub-recipient or Contractor Name: Community Action Partnership
City: San Bernardino
State: CA
Zip Code: 92414, 0610
DUNS Number: 144663296
Is sub-recipient a victim services provide: No
Sub-recipient Organization Type: Other Non-profit organization
ESG Subgrant or Contract Award Amount: \$114,000

Sub-recipient or Contractor Name: Family Assistance Program
City: Victorville
State: CA
Zip Code: 92392
DUNS Number: 171966906
Is sub-recipient a victim services provide: No
Sub-recipient Organization Type: Other Non-profit organization
ESG Subgrant or Contract Award Amount: \$114,000

Sub-recipients or Contractor Name: High Desert Homeless Services, Inc.
City: Victorville
State: CA
Zip Code: 92392
DUNS Number: 938252913
Is sub-recipient a victim services provide: No
Sub-recipient Organization Type: Other Non-profit organization
ESG Subgrant or Contract Award Amount: \$77,500

CR-65 - Persons Assisted

4. Persons Served-

The complete number of persons served under each activity listed below may reflect duplicate counts across activities.

4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	262
Children	278
Don't Know/Refused/Other	0
Missing Information	0
Total	540

Table 16 – Household Information for Homeless Prevention Activities

4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	128
Children	146
Don't Know/Refused/Other	0
Missing Information	0
Total	274

Table 17 – Household Information for Rapid Re-Housing Activities

4c. Complete for Shelter

Number of Persons in Households	Total
Adults	955
Children	254
Don't Know/Refused/Other	0
Missing Information	4
Total	1213

Table 18 – Shelter Information

4d. Street Outreach

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 19 – Household Information for Street Outreach

4e. Unduplicated Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	1296
Children	701
Don't Know/Refused/Other	0
Missing Information	4
Total	2,001

Table 20 – Household Information for Persons Served with ESG

5. Gender—Complete for All Activities

	Total
Male	1,110
Female	890
Transgender	1
Don't Know/Refused/Other	0
Missing Information	0
Total	2,001

Table 21 – Gender Information

6. Age—Complete Unduplicated Total for All Activities

	Total
Under 18	701
18-24	547
25 and over	749
Don't Know/Refused/Other	4
Missing Information	0
Total	2,001

Table 22 – Age Information

7. Special Populations Served—Complete for All Activities

Number of Persons in Households

Subpopulation	Total Persons Served - Prevention	Total Persons Served - RRH	Total Persons Served in Emergency Shelters	Total
Veterans	13	1	71	85
Victims of Domestic Violence	18	16	43	77
Elderly	10	7	64	81
HIV/AIDS	0	0	23	23
Chronically Homeless	0	0	79	79
Persons with Disabilities:				
Severely Mentally Ill	6	10	158	174
Chronic Substance Abuse	0	1	79	80
Other Disability	20	21	228	269
Total (may include duplicate counts)				868

Table 23 – Special Population Served

CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

10. Shelter Utilization

Number of New Units - Rehabbed	0
Number of New Units - Conversion	0
Total Number of bed - nights available	48,545
Total Number of bed - nights provided	35,040
Capacity Utilization	72%

Table 24 – Shelter Capacity

11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

In consultation with the County of San Bernardino Continuum of Care, the County of San Bernardino established a homeless partnership consisting of community and faith-based organizations, educational institutions, non-profit organizations, private industry, and federal, state, and local governments. The partnership committee seeks to establish a network of service delivery to aid the homeless and those at-risk for homelessness through coordination of services and resources, collaboration, communication, and planning. The partnership seeks to continually develop and implement performance standards to measure the effectiveness at targeting those who need the assistance most, reducing the number of people living on the streets or emergency shelters; shortening the time people spend homeless, and reducing each participant’s housing barriers or housing stability risks.

To this end, the partnership has formed a 10-year committee, beginning in 2008, with a 10-year strategy to end chronic homelessness. In addition to measuring performance related to sheltering of the homeless, the plan also measures prevention, community integration, outreach, and income and support services.

CR-75 – Expenditures

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	FY 2013	FY 2014	FY 2015
Expenditures for Rental Assistance	\$96,513.39	\$126,620.48	127,733.12
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	\$8,424.91	\$9,834.61	\$0.00
Expenditures for Housing Relocation & Stabilization Services - Services	\$53,016.32	\$64,343.00	27,152.95
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	\$0.00	\$0.00	\$0.00
Subtotal Homelessness Prevention	\$157,954.62	\$200,798.09	\$154,886.07

Table 25 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	FY 2013	FY 2014	FY 2015
Expenditures for Rental Assistance	\$35,017.72	\$81,188.70	\$49,385.00
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	\$14,327.22	\$0.00	\$0.00
Expenditures for Housing Relocation & Stabilization Services - Services	\$17,111.46	\$0.00	\$29,882.34
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	\$0.00	\$0.00	\$0.00
Subtotal Rapid Re-Housing	\$66,456.40	\$81,188.70	\$79,268.34

Table 26 – ESG Expenditures for Rapid Re-Housing

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	FY 2013	FY 2014	FY 2015
Essential Services	\$56,200.59	\$116,505.39	\$0.00
Operations	\$74,023.88	\$25,490.29	\$101,057.16
Renovation (none) - Motel Vouchers	\$15,075.00	\$4,851.27	\$29,445.00
Major Rehab	\$0.00	\$0.00	\$0.00
Conversion	\$0.00	\$0.00	\$0.00
Subtotal	\$145,299.47	\$146,846.95	\$130,501.94

Table 27 - ESG Expenditures for Emergency Shelter**11d. Other Grant Expenditures**

	Dollar Amount of Expenditures in Program Year		
	FY 2013	FY 2014	FY 2015
Street Outreach	\$0.00	\$11,360.68	\$0.00
HMIS	\$0.00	\$12,640.09	\$0.00
Administration	\$31,801.00	\$18,339.00	\$40,424.40

Table 28 - Other Grant Expenditures**11e. Total ESG Grant Funds***

Total ESG Funds Expended	FY 2013	FY 2014	FY 2015
Annual Expenditures	\$401,329.49	\$442,834.51	\$405,080.75

Table 29 - Total ESG Funds Expended

*Expenditures for current ESG Program contracts.

11f. Match Source

	FY 2013	FY 2014	FY 2015
Other Non-ESG HUD Funds	\$123,449.00	\$108,234.00	\$0.00
Other Federal Funds	\$0.00	\$255,000.00	\$0.00
State Government	\$28,918.00	\$0.00	\$0.00
Local Government	\$50,000.00	\$65,000.00	\$177,015.00
Private Funds	\$241,646.00	\$355,495.00	\$222,600.00
Other	\$174,778.00	\$98,500.00	\$457,287.00
Fees	\$0.00	\$0.00	\$0.00
Program Income	\$0.00	\$0.00	\$0.00
Total Match Amount	\$618,791.00	\$882,229.00	\$856,902.00

Table 30 - Other Funds Expended on Eligible ESG Activities**11g. Total**

Total Amount of Funds Expended on ESG Activities	FY 2013	FY 2014	FY 2015
Total Funds	\$1,020,120.49	\$1,325,063.51	\$1,261,982.75

Table 31 - Total Amount of Funds Expended on ESG Activities



Economic Development Agency

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