



Economic Development Agency

San Bernardino County

Consolidated Annual Performance and Evaluation Report for the 2015/2016 Action Plan

The Accomplishments and Activities Carried Out Under the 2015-2020
Consolidated Plan for San Bernardino County's Housing, Economic
and Community Development Grant Programs



September 13, 2016

James C. Ramos, Chairman, Third District Supervisor | Robert A. Lovingood, Vice Chairman, First District Supervisor
Janice Rutherford, Second District Supervisor | Curt Hagman, Fourth District Supervisor | Josie Gonzales, Fifth District Supervisor
Gregory C. Devereaux, Chief Executive Officer

2015-2016 CAPER

San Bernardino County, CA

September 13, 2016



**Prepared by the
San Bernardino County
Community Development & Housing Department**

SAN BERNARDINO COUNTY

CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT FOR THE 2015-2016 ACTION PLAN

**Accomplishments and Activities Carried Out Under the
2015-2020 Consolidated Plan for San Bernardino County's
Housing and Community Development
Grant Programs**

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Gregory C. Devereaux
County Executive Officer

COUNTY OF SAN BERNARDINO
ECONOMIC DEVELOPMENT AGENCY
COMMUNITY DEVELOPMENT & HOUSING

Dena Fuentes
Director

Gary Hallen
Deputy Director

Prepared by:
Community Development and Housing

385 N. Arrowhead Avenue, Third Floor, San Bernardino, CA 92415-0043
For additional information please call (909) 387-4700



VISION STATEMENT

We envision a complete county that capitalizes on the diversity of its people, its geography, and its economy to create a broad range of choices for its residents in how they live, work, and play.

We envision a vibrant economy with a skilled workforce that attracts employers who seize the opportunities presented by the county's unique advantages and provide the jobs that create countywide prosperity.

We envision a sustainable system of high-quality education, community health, public safety, housing, retail, recreation, arts and culture, and infrastructure, in which development complements our natural resources and environment.

We envision a model community which is governed in an open and ethical manner, where great ideas are replicated and brought to scale, and all sectors work collaboratively to reach shared goals.

From our valleys, across our mountains, and into our deserts, we envision a county that is a destination for visitors and a home for anyone seeking a sense of community and the best life has to offer.

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CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

Overview

The Fiscal Year 2015-2016 Housing & Urban development Consolidated Annual Performance and Evaluation Report (CAPER) describes and evaluates how San Bernardino County invested formula funds from the U.S. Department of Housing and Urban Development (HUD) to meet affordable housing and community development needs from July 1, 2015 through June 30, 2016. This report also evaluates the progress the County of San Bernardino has made during the five years of its 2015-2020 Consolidated Plan, available on the San Bernardino County website at <http://www.sbcountyadvantage.com/About-Us/Community-Development-Housing.aspx>.

San Bernardino County is the largest geographical county in the country, and is divided into six regions: East, West and Central Valleys, Mountains, High Desert, and the Morongo Basin. The County utilized its available resources to provide community housing and economic development assistance within the unincorporated communities of the County's jurisdiction and 13 cooperating cities. Cooperating cities included Adelanto, Barstow, Big Bear Lake, Colton, Grand Terrace, Highland, Loma Linda, Montclair, Needles, Redlands, Twentynine Palms, Yucaipa, and the Town of Yucca Valley. HOME Investment Partnership (HOME) funds were available for use in the above mentioned cooperating cities and in the cities of Chino Hills, Rancho Cucamonga, and San Bernardino.

The County of San Bernardino Economic Development Agency –Community Development and Housing Department (CDH) is the lead agency responsible for facilitating the development and implementation of the 2015-2020 HUD Consolidated Plan, Annual Action Plans, and Annual CAPERs. The information included in this report has been prepared and provided based on information reported from the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grant (ESG) programs.

From July 1, 2015 to June 30, 2016, the County made significant investments instrumental in advancing San Bernardino County's community development and affordable housing needs through the use of its CDBG, HOME, and ESG entitlement grants.

CDBG Accomplishments

The CDBG accomplishments are summarized below and outline the outcomes and performance measure requirements as well as the County's progress towards meeting each requirement, by project type. This section of the FY 2015-2016 Consolidated Annual Performance and Evaluation Report conforms to the outcome and performance measure requirements identified in the 2015-2020 Consolidated Plan. The following is an abbreviated summary of the County's achievements through June 30, 2016.

The County exceeded the annual goals for Revitalizing Neighborhoods through code enforcement, infrastructure improvements, and public facility improvements. The following activities were undertaken in FY 2015-2016:

- A total of 57 public facility projects were undertaken in FY 2015-2016. Of those projects, 15 were completed and 42 were underway. The improvements provided low-to-moderate-income residents with increased access to a fire station, community and senior centers, libraries, parks, museums and other recreational facilities.
- A total of 33 public service projects were undertaken in FY 2015-2016. The Public Services included adult literacy, emergency food distribution, transportation, tenant/landlord counseling and fair housing, health services, and childcare for children of women who are victims of domestic violence.
- Two clearance and demolition project were conducted in the City of Needles.
- Five enhanced code enforcement projects were implemented in various target areas in the Cities of Adelanto, Grand Terrace, Highland, Montclair, and the Town of Yucca Valley.

HOME Accomplishments

The County of San Bernardino administers the HOME Program throughout unincorporated areas of the County, the 13 cooperating cities, Chino Hills, Rancho Cucamonga, and San Bernardino. HOME funding was utilized by preserving existing housing stock and creating affordable housing units throughout the HOME Consortium. In FY 2015-2016, HUD allocated \$2,969,923 in HOME funding to the County. The County allocated \$3,868,000, which reflects a combination of current and prior year HOME funds, for site acquisition and predevelopment costs for Horizons at Yucaipa, an approved new affordable senior housing development. On completion of Phase 1, the project will consist of 50 one-, and two-bedroom units, and of these, 24 will be HOME units and 10 will be reserved as Mental Health Services Act Housing Program (MHSA) units to provide seniors with mental health

needs permanent supportive housing options. It is anticipated that a second phase consisting of 22 affordable units will be constructed at a later date, subject to funding availability. Note that affordable housing development programs are multi-year in practice; however, the results of allocation of funds are reported in the year HOME units become available.

ESG Accomplishments

In FY 2015-2016, the County of San Bernardino administered the HUD-funded Emergency Solutions Grant (ESG). ESG funds were utilized to assist 2,001 unduplicated eligible homeless individuals through housing rental assistance programs, shelter, and services for households that are either at-risk of or are experiencing homelessness. Funding was allocated to qualified sub-recipients in an effort to maximize eligible service areas within the County. The County provided funding for all HUD-eligible categories: street outreach, shelter, homeless prevention, and rapid re-housing, while requesting a focus on rapid re-housing. Demand for homelessness prevention rental assistance exceeded allocated resources; however, the County managed to increase the number of individuals assisted over the prior year.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

See Table 1 for categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

The County identified the following ESG goals in its FY2015-2016 Action Plan:

- 1) Outreach and assessment to identify service and housing needs and provide a contact to the appropriate level of services;
- 2) Emergency shelter provides immediate and safe alternatives to living on the streets;
- 3) Transitional housing with supportive services and the development of skills that will be needed once an individual or family are permanently housed;
- 4) Permanent housing and permanent supportive housing to provide individuals and families with an affordable place to live with services.

The County served a total of 2,001 unduplicated homeless and at-risk for homelessness persons with ESG funding this year. Of those persons served,

- 540 individuals were provided rental assistance through homelessness prevention services which enabled at-risk families to remain stably housed,
- 274 individuals were provided permanent housing through the rapid re-housing services; and
- 1213 individuals were provided shelter in local emergency shelters

The County also used several other funding sources and partnerships with other agencies to expand and leverage the activities of our HOME, CDBG and ESG service providers. For example, this year the County began a Homeless Veterans Housing Initiative in partnership with the Veterans Affairs Supportive Housing (VASH) program and two of our ESG providers, Community Action Partnership and Family Service Association. The County contributed \$250,000 of General Funds to this initiative with the goal of housing 401 homeless veterans. During the first year of the initiative, 730 homeless veterans moved into housing, exceeding the County's initial goal by 82%.

The following table provides a summary of Consolidated Plan goals and the jurisdiction's progress towards accomplishing those goals. Because ESG goals were revised in accordance with the HEARTH Act of 2012, ESG goals and outcomes are not reflected in this table. ESG goals and outcomes are instead detailed in sections CR-60 through CR-75 of this FY 2015-2016 CAPER.

Goal	Category	Performance Indicator			Outcomes					
		Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	% Complete	Expected – Program Year	Actual – Program Year	% Complete
New Construction/ Acquisition/ Rehabilitation of Multi-Family Housing Units	Affordable Housing	HOME and/or CDBG \$1,268,052	Increase Access to Affordable Housing; Affirmatively Furthering Fair Housing Choice (AFFHC)	Housing Units	400	0	0%	80	0	0%
Acquisition/ Rehabilitation/ Disposition of Single-Family or Multi-Family Housing Units	Affordable Housing	HOME and/or CDBG \$0	Increase Access to Affordable Housing; Affirmatively Furthering Fair Housing Choice (AFFHC)	Household Housing Unit	55	0	0%	11	0	0%
New Construction/ Acquisition/ Rehabilitation of Housing for persons who are Elderly, Disabled, or Homeless	Affordable Housing	HOME and/or CDBG \$0	Increase Access to Affordable Housing; Affirmatively Furthering Fair Housing Choice (AFFHC)	Housing Units	450	0	0%	90	0	0%

Goal	Category	Performance Indicator			Outcomes					
		Source / Amount	Indicator	Unit of Measure	Expected - Strategic Plan	Actual - Strategic Plan	% Complete	Expected - Program Year	Actual - Program Year	% Complete
Rehabilitation of Existing Housing	Affordable Housing	HOME and/or CDBG \$0	Reduce Substandard Housing; Affirmatively Furthering Fair Housing Choice (AFFHC)	Household Housing Units	25	0	0%	5	0	0%
Affirmatively Furthering Fair Housing Activities	Fair Housing/ Tenant-Landlord Mediation	CDBG \$91,094	Affirmatively Furthering Fair Housing Choice (AFFHC)	Persons Assisted	15,000	4457	30%	3,000	4457	149%
Provide Support for Emergency Housing and Supportive Services for the Homeless	Homeless	ESG \$548,565	Increase Housing Options for Homeless and At Risk of Homelessness	Persons Assisted	8,000	2,001	25%	1,600	2,001	125%
Provide Funding to Increase Permanent Supportive Housing to Homeless and At Risk of Homelessness Populations	Homeless	ESG \$0	Increase Housing Options for Homeless and At Risk of Homelessness	Persons Assisted	0	0	0%	0	0	0%

Goal	Category	Performance Indicator			Outcomes					
		Source / Amount	Indicator	Unit of Measure	Expected - Strategic Plan	Actual - Strategic Plan	% Complete	Expected - Program Year	Actual - Program Year	% Complete
Acquire/ Construct/ Rehabilitate Public Facilities and Infrastructure	Non-Housing Community Development Needs	CDBG \$4,588,558	Increase the Capacity of Public Facilities to Serve Low-Income and Special Needs Populations	Housing Units	-	1457	-	-	1457	-
				Persons Assisted	750,000	484,310	65%	150,000	484,310	323%
Cooperating Cities Provide Funding Support to Organizations Addressing the Public Service Needs of the County for Low-Income and Special Needs Individuals and Households	Non-Housing Community Development Needs	CDBG \$734,527	Increase the Capacity of Public Facilities to Serve Low-Income and Special Needs Populations	Persons Assisted	175,000	143,074	82%	35,000	143,074	409%

Goal	Category	Performance Indicator			Outcomes					
		Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	% Complete	Expected – Program Year	Actual – Program Year	% Complete
Provide the Administrative Structure for the Planning, Implementation, and Management of the CDBG, HOME, and ESG Grant Programs as Well as Other Housing, Community Development and Homeless Programs	Non-Housing Community Development Needs	CDBG \$1,489,383	Providing Overall Program Planning and Administration	Not Applicable	-	-	-	-	-	-
		HOME \$131,072								
		ESG \$40,424								

Table 1. Accomplishments – Program Year & Strategic Plan to Date

** ESG goals and outcomes are detailed in sections CR-60 through CR-75 of this CAPER.*

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

During FY 2015-2016, CDBG Plan initiatives and funding focused on revitalizing neighborhoods, increasing services to at-risk populations, and furthering fair housing. HOME initiatives were primarily addressed by expanding the supply of affordable housing through the construction of rental housing. ESG initiatives were primarily addressed by providing overnight shelter, homelessness prevention, and housing assistance for the homeless and those at risk of homelessness.

CR-10 - Racial and Ethnic Composition of Families Assisted

Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)

Race	CDBG	HOME	HOPWA
White	259,938	33	N/A
Black or African American	57,194	30	N/A
Asian	28,285	1	N/A
American Indian or American Native	8,848	N/A	N/A
Native Hawaiian or Other Pacific Islander	151	N/A	N/A
American Indian/Alaskan Native & White	4,351	N/A	N/A
Asian & White	81	N/A	N/A
Black/African American & White	140	N/A	N/A
American Indian/Alaskan Native & Black/African American	73	N/A	N/A
Other multi-racial	97,556	24	N/A
Total	453,617	88	N/A
Ethnicity	CDBG	HOME	HOPWA
Hispanic	115,547	27	N/A
Not Hispanic	338,070	61	N/A

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The table above lists the numbers of beneficiaries by race and ethnicity assisted with Housing and Urban Development (HUD)-funded programs during FY 2015-2016. Housing Opportunities for Persons With AIDS (HOPWA)-funds are allocated to the City of Riverside to be used throughout Riverside and San Bernardino Counties. All HOPWA program outcomes are reported by City of Riverside. The numbers reported for ethnicity do not reflect the same count as the total number reported by race. The variances could be attributed to refusal of information, errors at intake, or unwillingness to share information about ethnicity and/or race.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Expected Amount Available	Actual Amount Expended Program Year 2015
CDBG	Federal	\$7,495,988	\$5,414,178
HOME	Federal	\$5,769,923	\$1,268,052
ESG	Federal	\$549,992	\$548,565

Table 3 - Resources Made Available

Resources Made Available

In FY 2015-16, the County of San Bernardino had \$7,495,988 available in Community Development Block Grant (CDBG) resources, \$5,769,923 in HOME Investment Partnership (HOME) resources, and \$549,992 in Emergency Solutions Grant (ESG) resources to award to sub-recipients carrying out the goals outlined in the County's Consolidated Plan. The table above illustrates the amount of funding made available for CDBG, HOME, and ESG projects during the 2015-2016 Fiscal Year but does not account for unspent prior year funds or outstanding project balances. As such, the actual amount expended may vary from the expected amount available due to multi-year fund planning efforts.

Expenditure of Program Funds

- The CDBG program disbursed \$5,414,178 in FY 2015-2016, which included current-year program funds and prior-year funds.
- HOME program disbursed \$1,268,052 in FY 2015-2016, which included current-year program funds and prior-year funds.
- ESG program disbursed \$548,565 in FY 2015-2016, which reflects current-year funds.

Identify the geographic distribution and location of CDBG investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Adelanto	2%	4%	Additional Code Compliance Officers, Construction of Recreational Facilities, Emergency Food and Clothing Distribution, Literacy Education
Barstow	3%	3%	Transitional Housing, ADA Improvements to Recreational Facility, Domestic Violence Shelter
Big Bear Lake	1%	1%	Code Enforcement
Colton	7%	7%	Sidewalk construction, Street Improvements, Literacy Education and Afterschool Assistance, Mobile Access to Technology, Healthy Lifestyle Program
Chino Hills	*		
Grand Terrace	1%	1%	Enhanced Code Enforcement Activities, Blight Abatement, Literacy Education, Senior Meals Program
Highland	6%	6%	Street Improvements, Neighborhood Revitalization, Literacy Education, Space Rent for Highlander's Boxing Club, Youth Recreation Center, Senior Life Enrichment Program, and Highland Central Little League
Loma Linda	2%	2%	Waterline Improvements, literacy education, emergency shelter services
Montclair	4%	4%	ADA Improvements, Code Enforcement, Graffiti Eradication Program, Transportation Services for Seniors
Needles	1%	1%	ADA Improvements, Clearance & Demolition, Transportation Services
Rancho Cucamonga	*		
Redlands	5%	5%	ADA Improvements, Street Improvements, Legal Assistance
San Bernardino	*		
Twentynine Palms	2%	2%	Park Improvements at Knott's Park
Yucaipa	4%	4%	ADA Improvements, Infrastructure Improvements, Crisis Intervention, Literacy Education, Recreation Scholarships, Drainage Improvements
Yucca Valley	2%	2%	Code Enforcement, Park Improvements – Paradise Park
Unincorporated County	62%	59%	Library Construction, Fire Station Construction

Table 4 – Identify the geographic distribution and location of investments

**Eligible for HOME funds only. HOME funds are not distributed on a geographic basis.*

Narrative:

The County is divided into six areas: West, East and Central Valleys, Mountain Communities, High Desert and the Morongo Basin. The County identified CDBG, HOME, and ESG resources to assist various unincorporated communities throughout the County and the 13 cooperating cities. These cities are Adelanto, Barstow, Big Bear Lake, Colton, Grand Terrace, Highland, Loma Linda, Montclair, Needles, Redlands, Twentynine Palms, Yucaipa and the Town of Yucca Valley. HOME funds were also available for use in the 13 participating CDBG Consortium cities and in the cities of Chino Hills, Rancho Cucamonga, and San Bernardino which are included in the HOME Consortia.

The prioritization of funding differs for each of the three formula grants. For CDBG allocations, the relative priority of each geographic area, and subsequently its allocation of CDBG funds, was based on each city's proportionate share of the County's population, poverty and overcrowded housing. Approximately 72% of the CDBG allocation was divided among the 13 participating cities and in County unincorporated areas. HOME funds are not allocated by geography or population. HOME funds were made available through a Notice of Funding Availability (NOFA) process targeting the unincorporated areas of the County and the HOME Consortium cooperating cities with priority based on project need and viability, not geographic area. Based on the NOFA response, developers plan to leverage HOME funds with MHSA (Mental Health Services Act Housing Program), VASH (Veterans Affairs Supportive Housing), State Low Income Housing Tax Credits (LIHTC), and California Proposition 41 veteran's funds. To maximize the eligible service areas for homeless individuals, ESG funds were allocated to serve in the six areas of the County.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly-owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The CDBG program does not require matching funds, but CDBG funds are leveraged by many other resources within the community. Many of these funding sources provided leverage from private and public sources for the CDBG projects undertaken in FY 2015-2016. Sub-recipients that received CDBG funding also received funding from federal, state, local, and other resources.

ESG funds were leveraged, in part, by selecting sub-recipients that are established

homeless service providers and have strong connections with various funding sources. ESG sub-recipients are required to match ESG funding with other cash and/or in-kind dollar-for-dollar match. ESG sub-recipients used other private or public grants not used previously to match another grant, the value of any donated materials or volunteer service time, the value of any leases on buildings, salaries paid to staff, and additional costs to carry out programs not paid for with ESG funding.

HOME funds were leveraged through their use as gap financing. Developers identified and secured primary funding sources prior to allocations being awarded. These HOME funds were leveraged and matched with State Low Income Housing Tax Credits (LIHTC), Mental Health Services Act Housing Program (MHSA) funds, Multifamily Housing Program (MHP), Affordable Housing Program (AHP), HUD Section 8 income-based vouchers, local city funds, and conventional financing.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	\$62,589,541
2. Match contributed during current Federal fiscal year	\$0*
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	\$62,589,541
4. Match liability for current Federal fiscal year	\$409,735
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	\$62,179,806

Table 5 – Fiscal Year Summary - HOME Match Report

**4 HOME projects were in development during FY 2015-2016, but not completed. HOME Match contribution for FY 2016-2017 is expected to be in excess of \$727,619.*

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non- Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
-	-	-	-	-	-	-	-	\$0*

Table 6 – Match Contribution for the Federal Fiscal Year

**No HOME Match is reported for FY 2015-2016 as no HOME projects were completed during the Fiscal Year. 4 HOME projects are in development and HOME Match contribution for FY 2016-2017 is expected to be in excess of \$727,619.*

HOME MBE/WBE report

In accordance with National goals, the U.S. Department of Housing and Urban Development (HUD) encourages grantees to make special efforts to perform outreach and utilize the services of minority and women owned companies. The County tracks these statistics for all contractors and subcontractors on HOME funded projects. No HOME projects were completed during FY 2015-2016 and there are no statistics to report for this year.

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
\$0	-	-	-	\$0

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period

	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	\$0	\$0
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
Contracts						
Number	0	0	0			
Dollar Amount	0	0	0			
Sub-Contracts						
Number	0	0	0			
Dollar Amount	0	0	0			

Table 8 – Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted

	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition.

In accordance with the Uniform Relocation Act (URA), HUD requires that entities using federal funding on project/activities must ensure that no individuals are improperly displaced; this applies to all acquisition, rehabilitation, demolition and construction activities.

No parcels or real property using HOME funds were acquired during the reporting period.

Parcels Acquired	0	\$0
Businesses Displaced	0	\$0
Nonprofit Organizations Displaced	0	\$0
Households Temporarily Relocated, not Displaced	0	\$0

Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

In the effort to meet its housing goals and objectives, the County utilized other funding sources to further the efforts to increase affordable housing opportunities. The tables above only represent actuals for HOME funds, as required to be reported. No other funds, such as Neighborhood Stabilization Program funds (NSP), were utilized to acquire any parcels or real property during the reporting period.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

The County of San Bernardino maintains a portfolio of over 40 affordable housing projects funded with HOME Investment Partnership (HOME) funds that primarily serve households earning less than 60% of the Area Median Income. The number of affordable housing projects in the portfolio has decreased from previous years as several projects have fulfilled their affordability periods.

The table below summarizes housing accomplishments in the current FY 2015-2016 compared to the proposed production targets listed in the FY 2015-2016 Annual Action Plan. The County of San Bernardino utilized available funding to develop opportunities to increase affordable housing options for low and moderate-income and homeless households. In addition to the Community Development Block Grant (CDBG) and HOME Program affordable housing accomplishments shown in the tables below, the County's Emergency Solutions Grant (ESG) Program for FY 2015-2016 provided shelter, rapid re-housing, and homeless rental assistance to 2,001 persons.

	One-Year Goal	HOME Actual	NSP Actual
Number of homeless households to be provided affordable housing units	0	0	0
Number of non-homeless households to be provided affordable housing units	0	0	134
Number of special-needs households to be provided affordable housing units	0	0	26
Total	0	0	160

Table 11 – Number of Households

	One-Year Goal	HOME Actual	NSP Actual
Number of households supported through rental assistance	0	0	0
Number of households supported through the production of new units	0	0	160
Number of households supported through the rehab of existing units	0	0	0
Number of households supported through the acquisition of existing units	0	0	0
Total	0	0	160

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

Affordable housing developments and renovations are typically multi-year projects. The County did not have the completion of any affordable housing projects scheduled during FY 2015-2016 as construction of the Dumosa Senior Village and the rehabilitation of the Mountain Breeze Villas had been completed at the end of the prior fiscal year. The upcoming Horizons at Yucaipa project, which is currently under construction, is expected to be completed during FY 2016-2017. Another approved HOME development, Loma Linda Vets, is expected to begin construction this year. The project is an 88-unit development that will provide affordable housing units to homeless veterans.

Two NSP-funded affordable housing projects were completed this year, Sienna at Fontana and Bloomington Grove Phase 1. The Sienna at Fontana development leveraged \$2,700,000 of County NSP funds for the construction of 55 units (54 affordable units and 1 manager unit). Of the 54 affordable units, 15 have been set aside as Mental Health Service Act Housing Program (MHSA) units for people with mental health issues who are at risk of homelessness.

The Bloomington Grove project in an unincorporated County area represented an investment of \$3,936,660 of NSP 3 funds for the construction of new sewer and water lines and 106 affordable housing units, including 11 MHSA units. In addition, construction of a new branch of the San Bernardino County Library was incorporated into the design of the affordable housing development which was funded with \$1,826,935 of NSP 1 funds and

\$878,065 of CDBG funds. Bloomington Grove Phase 2 is currently under construction and is expected to be completed during FY 2016-2017.

Discuss how these outcomes will impact future annual action plans.

Goals for Horizons at Yucaipa, Loma Linda Vets, and other potential affordable housing projects will be reported in future Annual Action Plans. Goals will be influenced by additional information on program changes that are currently in development as the County continues to determine the needs of residents in San Bernardino County.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

County's affordable housing activities included the allocation of \$3,868,000 for site acquisition and predevelopment costs for Horizons at Yucaipa, an approved new affordable senior housing development. On completion of all phases, the project will consist of 77 one-bedroom and two-bedroom units. Currently, the first phase is under construction and will consist of 50 affordable units. The second phase is planned to consist of 27 units, but will be constructed at a later date, subject to funding availability. Loma Linda Vets, an 88 unit development which will include HOME units, Project Based Vouchers and VASH Vouchers is scheduled to begin construction in FY 2016-2017. Note that affordable housing development programs are multi-year in practice; however, the results of allocation of funds will be reported in the year HOME units become available. The table below reflects that no new persons were served with direct access to affordable housing in FY 2015-2016 with CDBG or HOME funding throughout the County.

In addition to HOME funds, the County used NSP funds to create affordable housing units with the completion of two affordable housing developments. Sienna at Fontana includes 54 affordable multi-family units with 15 of those units set aside for MHSA. Bloomington Grove Phase 1 includes Lillian Court a 70-unit development for seniors aged 55+, of which nine are reserved for MHSA eligible senior households. Bloomington Grove Phase 1 also includes the first 36 multi-family units, which include 2 MHSA units. Bloomington Grove Phase 2 is currently under construction and will add an additional 84 multi-family units.

Number of Persons Served	CDBG Actual	HOME Actual	NSP Actual
Extremely Low-income	0	0	22
Low-income	0	0	138
Moderate-income	0	0	0
Total	0*	0**	160

Table 13 – Number of Persons Served

**County CDBG funds are used for infrastructure, public facility and public service projects.*

***Four HOME funded affordable housing projects were in development during FY 2015-2016, but are not yet completed.*

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness:

The County of San Bernardino invests Emergency Solutions Grant (ESG) funds and other federal, state, and local funds in programs and services to assist homeless persons. The County continued to work collaboratively with other public funders, businesses, community-based, and faith-based organizations to support the providers' efforts for reducing and ending homelessness in San Bernardino County. As a result of the County's 2015 ESG allocation, 2,001 unduplicated persons were assisted with emergency housing services. Of this amount, 540 persons were served through homeless prevention activities, 274 persons received rapid re-housing services, and 1,213 persons received shelter assistance.

In order to expand services to homeless families and individuals, the County allocated \$1.76 million from the Transitional Assistance Department (TAD) for housing support through the California Work Opportunities for Kids (CalWorks) and Housing Support Program (HSP) activities. HSP, a collaborative between the Housing Authority of the County of San Bernardino (HACSB) and Knowledge & Education for Your Success (KEYS), a local non-profit. HSP provided permanent supportive housing to 334 homeless families.

The County also partnered with the Veterans Affairs Supportive Housing (VASH) program, and entered into a Homeless Veteran Housing Initiative (HVHI) by providing \$250,000 in County General Funds to leverage VASH and ESG-provider activities to identify homeless veterans and move them into permanent housing. 401 veterans were initially identified through the HVHI and at the end of the program year 730 homeless veterans were in housing.

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs.

In addition to homeless services provided through ESG funding, the San Bernardino Continuum of Care (CoC) provides homeless services which are delivered via a community-based network of organizations that work together to assist homeless families and individuals move toward self-sufficiency. The San Bernardino County Interagency Council on Homelessness (ICH) acts as the administrative entity for the San Bernardino CoC.

The CoC worked closely with Federal, State, and local agencies to develop its Coordinated Entry System (CES). The CES model used by the CoC will include a strong outreach and assessment component to sheltered and unsheltered homeless individuals and households with children. The San Bernardino County Sheriff's Department's Homeless Outreach Proactive Enforcement (HOPE) Team and the Department of Behavioral Health's Homeless Outreach Support Team (HOST) along with local homeless service providers practice the housing first strategies which include proactive outreach and engagement efforts, low barrier housing entry policies, rapid and efficient entry into permanent housing, voluntary supportive services, and a focus on housing stability.

The 2016 San Bernardino County Homeless Count and Subpopulation Survey assisted the County in documenting the total number of sheltered and unsheltered homeless persons experiencing homelessness during a single point in time. The data includes subpopulation characteristics for the entire County which consists of 24 cities and unincorporated areas. The homeless count conducted on January 28, 2016, was conducted with over 5400 volunteers on the streets and in shelters throughout the county.

In conjunction with the 2016 San Bernardino County Homeless Count and Subpopulation Survey, Homeless Veterans Housing Initiative partners and volunteers made contact with homeless veterans who were being interviewed and were able to offer them immediate access to housing. Veterans who were not able to immediately move into permanent housing were offered transitional housing assistance while the Veteran Affairs Supportive Housing program worked to find appropriate permanent housing options.

Addressing the emergency shelter and transitional housing needs of homeless persons.

Several agencies within the San Bernardino CoC receive funds from HUD, Health and Human Services, Veterans Administration, Federal Emergency Management Agency, and private donations which provide emergency and transitional housing services. According to the 2016 HUD Housing Inventory Chart for the San Bernardino CoC, there were a total of

318 emergency shelter and 378 transitional housing beds identified within the San Bernardino CoC. Persons receiving emergency and/or transitional housing services are assessed and connected to the appropriate temporary housing component while the permanent housing component is identified. While victims of domestic violence and youth may benefit from transitional housing resources, the majority of homeless persons are better served by permanent housing. The type of permanent housing depends on the assessment score for each household. Households with low barriers will be placed in a Rapid Re-Housing program while households with persons with disabilities or that meet the chronically homeless definition are placed in permanent supportive housing, such as the Housing Support Program run by KEYS for the Housing Authority.

Developing housing for homeless individuals is one of the most challenging aspects of affordable housing development. Many chronically homeless individuals need physical and mental health services in addition to housing, which makes it extremely difficult for local providers to offer housing to homeless persons with the assurance that they will receive needed services in a timely and sufficient manner. Agencies within the San Bernardino County CoC receive funds from the HUD CoC Homeless Assistance programs for Permanent Housing which includes Rapid Re-Housing and Permanent Supportive Housing. Additional funding sources include the Emergency Solutions Grant, Emergency Shelter and Food Program, Housing Stabilization and Supportive Services for Veterans and their families.

During FY 2015-2016, the County was committed to working with housing and service providers to provide housing-related resources needed to provide emergency and transitional housing for homeless persons.

Helping homeless persons (especially chronically homeless (CH) individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

The County of San Bernardino CoC acts as the process for identifying people who are homeless and most in need of permanent supportive housing (PSH) services. Persons assisted include the chronically homeless (CH) individuals and families, families with children, veterans, and unaccompanied youth. The County and its partners continue to make progress in meeting its goals of reducing and ending homelessness.

In addition, in 2015 the County of San Bernardino utilized \$548,565 in ESG funds to address the urgent needs of the homeless or near homeless. The need for emergency and transitional housing (TH) is met using short-term shelters, scattered-site transitional housing units, hotel/motel short-term overnight accommodations, and dormitory-style transitional housing and rental assistance. Programs offer access to a broad range of other services including case management, employment assistance, life skills, health care, child care, and transportation.

Permanent housing options for homeless families and individuals are provided through the Housing Support Program which is funded with \$1.76 million of County Transitional Assistance Department (TAD) funds and administered by KEYS, and through 26 newly constructed Mental Health Services Act Housing Program (MHSA) assisted units in the County's recently completed affordable housing developments, Bloomington Grove Phase 1 and Sienna at Fontana.

The CoC has begun to implement a two-year plan that will increase the number of PSH beds for CH persons. The plan consists of increasing the number of PSH for Chronically homeless (CH) persons by 1) encouraging PSH programs that do not serve 100% CH to serve 100% CH; 2) requiring PSH programs to fill vacant beds with CH; 3) maintain CoC-funded TH beds for youth ages 18 – 24 and victims of Domestic Violence (DV) and reallocating other CoC-funded TH beds to PSH for CH; 4) reallocating CoC-funded Supportive Services Only (SSO) projects to PSH for CH; 5) supporting the creation of PSH for CH persons through non-CoC sources of funding – including state, county, and city funding sources, including Mental Health Services Act funds. The CoC requires agencies within the CoC to work closely with Mainstream Service Providers such as the Veterans' Administration (VA), Temporary Assistance for Needy Families (TANF), Social Security Administration (SSA), etc. so clients who qualify for a variety of mainstream services receive those services which increases their income and provides a support system so they do not return to homelessness. The HUD CoC Homeless program funds 3 PSH for Veterans and their families and the CoC lead agency works closely with agencies administering the Veterans Administration Supportive Services for Veterans and their Families program. The 2016 Housing Inventory Chart notes an increase in permanent housing beds from 1,357 in 2015 to 2,191 reported in 2016.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving

assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The San Bernardino County CES will utilize assessment tools and a centralized point of intake to ensure that homelessness was prevented for persons at risk of homelessness, low-income individuals and families, by providing resources to help them maintain their current housing. The CES will shorten the length of homelessness for homeless households by early assessment of barriers and efficient use of resources to move households into permanent housing. Currently we conduct on-going analysis of the CES to determine service gaps and provide a point of contact for individuals and families in a housing crisis. The San Bernardino Interagency Council on Homelessness engaged hospitals, foster care facilities, mental health agencies, and correctional institutions to review current mandated homeless prevention policies and develop and implement a countywide homeless prevention policy for person leaving publicly funded institutions or systems of care that have no identified immediate housing.

The County of San Bernardino Homeless Partnership 10-Year Planning Committee has established and strengthened its discharge planning protocols among the key institutional systems of care and supervision. The purpose of these protocols is to assist in eliminating homelessness and assist persons from becoming homeless after being discharged from publicly funded institutions. During FY 2015-2016 the County continued to review the discharge protocols in place relative to the health care system (both public and private).

CR-30 - Public Housing 91.220(h); 91.320(j)

Describe actions taken during the program year to carry out the public housing strategy described in the Strategic Plan on SP-50 Public Housing Accessibility and Involvement and the Action Plan on AP-60 Public Housing, including:

- **Actions taken to address the needs of public housing:** Summarize actions taken during the program year and progress made toward specific public housing goals, if any, set forth in the Strategic Plan and Action Plan.
- **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership:** Summarize actions taken during the program year. Provide explanation for actions proposed in the plan but not taken during the program year. Explain how future actions will change based on the results of the current year.
- **Actions taken to provide assistance to troubled PHAs:** Summarize actions taken during the program year. Provide explanation for actions proposed in the year but not taken during the program year. Indicate if the housing agency has removed the “troubled” designation.

Narrative Description

Housing Authority of the County of San Bernardino Programs and Services

Established in 1941, the Housing Authority of the County of San Bernardino (HACSB) is one of the nation’s most progressive housing authorities in the Country. As the largest provider of affordable housing in the County, HACSB manages programs with approximately 10,100 public housing units, Housing Choice Vouchers (HCV), and special purpose vouchers combined to serve in excess of 30,000 people, most of whom are seniors, disabled individuals, veterans, and children. HACSB is also very active in real estate development, resident self-sufficiency support, and first-time homebuyer attainment.

There are currently 609 public/affordable housing units located within eight cities throughout the County. These units were developed and are maintained through funding from HUD. HACSB also oversees 9,680 Housing Choice Vouchers (HCV), commonly referred to as Section 8. Families in the HCV Program pay approximately 30-40% of their income towards rent for a housing unit from a private landlord and the rest is subsidized

through funding from HUD. HACSB makes the monthly subsidy payment to the landlord on behalf of the household.

HACSB also oversees a Housing Support Program, a permanent supportive housing program for homeless individuals and families that is administered through the non-profit Knowledge & Education for Your Success (KEYS).

Actions During the program year to address the needs of public housing

In July 2015, the HACSB came under the direction of the County Board of Supervisors. This fosters a higher level of collaboration among HACSB and other County departments as the goals and objectives of the County and HACSB are closely related and can be coordinated through strategies and programs. As part of this collaboration, the County established a Memorandum of Understanding (MOU) among Community Development and Housing Department (CDH), Workforce Development Department (WDD), and the Housing Authority of the County of San Bernardino (HACSB) to provide County residents employment opportunities with businesses awarded County contracts funded with federal money and to inform contractors of business development assistance available through WDD.

With an aging public housing portfolio, HACSB is working on completely revitalizing two of its largest and oldest public housing sites – Waterman Gardens in San Bernardino and Valencia Grove in Redlands. Waterman Gardens currently has 242 affordable housing units and will increase to 411 mixed income housing units as a result of the planned revitalization. Valencia Grove, which completed construction in Spring of 2016, increased its unit count from 115 affordable housing units to 189 mixed income housing units. Additionally, HACSB has received approval from HUD to convert its entire Public Housing portfolio under the Rental Assistance Demonstration (RAD) program. The RAD program will convert the funding for those units from public housing funding to voucher funding, which has traditionally been much more stable than public housing funding. The conversion process is underway, and 552 units have been converted to date. Project based vouchers are included in the first phase of the Horizons at Yucaipa project which is under construction and Bloomington Grove Phase 1 which recently opened.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Since 2001, HACSB's Homeownership Assistance Program has helped guide interested program participants through the process of buying a home including how to find an appropriate mortgage lender. To date, 214 families have become homeowners through this program. Since 2009, this program has received statewide recognition and ranks among the top programs in creating new homeowners each year.

HACSB also receives grant funding through HUD for the Family Self-Sufficiency (FSS) Program to promote self-sufficiency activities for households in both the Public Housing and Housing Choice Voucher Programs. As a family's income rises, an escrow credit is deposited into an interest bearing escrow account by the Housing Authority. If the family successfully completes its FSS contract, the family receives the escrow funds that it can use for any purpose, including paying educational expenses, starting a business or paying debts.

HACSB's Community Development Initiatives (CDI) Department works closely with families, specifically those participating in the Five Year Lease Assistance Program and Pilot "Work" Requirement, to assist them in reaching their personal and professional goals. Staff connects and refers each family to supportive services and various economic mobility resources throughout the County. Specifically, staff will work with adult household members to: 1) assess individual strengths and barriers; 2) create a personalized education and/or professional action plan; and 3) leverage and access existing resources including HACSB's Career and Technology Centers and job placement services at our various affordable housing sites. HACSB has also contracted with the San Bernardino County Workforce Development Department for three Workforce Development Specialists to work directly with HACSB customers. Specific personal, educational and professional target areas include:

- Workforce Readiness/Attainment and Workshops: Interviewing, professional etiquette, job search and retention skills, job advancement training, resume development, and job recruitment fairs;
- Education Attainment: GED/high school diploma completion, certification/vocational training, higher college education; and
- Life Skills Workshops: time management, self-esteem, motivation, and financial counseling (debt reduction, savings, banking services, etc.).

HACSB has expanded technology access to boost economic growth through its four Career and Technology Centers that operate in partnership with other agencies and organizations. The centers provide convenient access to technology and services that can help improve jobs skills and further education. These Centers are located in San Bernardino (2 locations), Redlands, and Colton. In collaboration with non-profit providers, training and workshops are offered to help individuals search for jobs, provide resume review and editing, job interview coaching, career assessment exercises, education advancement, and various workshops on computer programs. The computer labs and services are available to families participating in HACSB's housing programs.

Future actions will not be affected by current year activities unless funding levels fall to the point that the HACSB finds it necessary to redesign or discontinue some of these activities.

Troubled Public Housing Authorities

Performance Evaluations - Public Housing Providers

Public Housing Authorities are evaluated by HUD's Public Housing Assessment System (PHAS) on their performance, annually or biennially. The frequency of performance evaluations is determined by how well they have performed historically. Any PHAS whose score indicates a "Troubled" housing authority must enter into a Memorandum of Agreement with HUD to improve their performance over an unspecified period of time.

HACSB has a history of scoring as a "High Performer" and in 2008 was designated as a Moving to Work (MTW) Agency by HUD, which makes it not subject to PHAS evaluation and scoring. As a result, HACSB was transformed by executing innovative initiatives based on the three key MTW objectives: saving taxpayer dollars through efficient work; helping our families achieve economic independence; and ensuring a family's freedom of housing choice. Currently, there are 39 Housing Authorities participating in this designation out of approximately 3,200 Housing Authorities nationwide.

As a Moving to Work Demonstration site, HACSB is no longer subject to the traditional PHA and Section 8 Management Assessment Program (SEMAP) scoring; however, HACSB continues to meet the "High Performer" standards that originally allowed it to gain the MTW designation.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

The annual report must include a summary or progress made on the “Other Actions” described in the Strategic Plan and Action, including:

- Barriers to Affordable Housing (SP-55 and AP-75)
- Obstacles to meeting underserved needs (AP-85)
- Lead-based Paint Hazards (SP-65 and AP-85)
- Anti-Poverty Strategy (SP-70 and AP-85)
- Institutional structure (SP-40 and AP-85)
- Enhance coordination (PR-15 and AP-85)

In addition, this section collects information on the jurisdiction’s actions to address impediments to fair housing choice, per 24 CFR 91.520(a).

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

As part of the County’s plan to reduce impediments identified in its Analysis of Impediments (AI), the County contracted the Inland Fair Housing and Mediation Board (IFHMB) to work with the County Consortium and review fair housing zoning, planning, and land use practices. IFHMB initiated a review process of City Zoning and General Plan ordinances relative to potentially discriminatory practices and provided education on federal regulations related to mental health, group homes, handicapped accessibility, or other civil rights issues. As a part of the process of gauging progress toward addressing the impediments to fair housing choice, the evaluation of regulations will occur on an ongoing basis throughout the period covered by the current AI, and progress will be reported in future CAPERs.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

During the program year, limited resources and increased need brought about greater collaboration among County departments. During FY 2015-2016, Community Development and Housing Department (CDH) continued to collaborate with other County departments, HOME Consortium cities, and non-profit organizations to maximize the

impact of all County grants funds. Examples included the following actions that were carried out during the program year by CDH:

- Participation in the local Veteran Affairs Supportive Housing (VASH) 1,000 Homes Campaign;
- Use of Emergency Solutions Grant (ESG) funds with Permanent Supportive Housing through the Department of Behavioral Health (DBH), Office of Homeless Services, and the Housing Authority of the County of San Bernardino (HACSB).
- Use of Mental Health Services Act Housing Program (MHSA), HOME Investment Partnership (HOME) and former redevelopment housing set aside funds for affordable housing communities; and the development of new communities.
- Continued collaboration with the Housing Authority of the County of San Bernardino (HACSB) and their non-profit affiliates Knowledge & Education for Your Success (KEYS) and Housing Partners 1, Inc.

Those collaborations included involvement with the County's fair housing service provider, IFHMB, and greater participation in the Continuum of Care processes and projects. In addition, during the year the County maximized the use of Permanent Supportive Housing vouchers in conjunction with ESG utility assistance and essential services to improve the success of those voucher recipients.

The County also used \$1.76 million from the Transitional Assistance Department (TAD) for a Rapid Re-Housing style program that also provides permanent supportive housing to house homeless families. The HASCB affiliate KEYS used these funds to house 334 homeless households through implementation of the Housing Support Program.

Actions taken to reduce lead-based paint hazards 91.220(k); 91.320(j)

During the program year, the County did not expend program funds to make homes lead-free because it no longer operates homeowner housing programs. The only agency currently providing lead-abatement in San Bernardino County is the non-profit Community Action Partnership of San Bernardino (CAPSBC). Projects funded by CAPSBC include lead-safe weatherization and lead hazard reduction services. CAPSBC provided lead hazard reduction services to low-to-moderate income households with children under six (6) years old living San Bernardino County. Property owners who rent housing units to low or

moderate-income households with children younger than six (6) years old may also use these services. These include single or multiple housing units built before 1978.

CAPSBC is the only agency in the County that had funds specifically designated to address lead-based paint hazards during the reporting period. These funds are not received from the County's CDBG funds.

The San Bernardino Department of Public Health operates a Childhood Lead Poisoning Prevention (CLPP) Program as described below. No Housing and Urban Development (HUD) Entitlement funds are used to provide this service.

The mission of the program is to eliminate childhood lead poisoning by educating the public, identifying and caring for lead burdened children, and preventing environmental exposures to lead. Program staff are available to provide the following services at no cost to clients:¹

- Case management services by Public Health Nurses to include home visits, counseling, assistance in identifying lead hazards in the home, referrals to Women, Infants and Children (WIC), Child Health and Disability Prevention (CHDP), and other appropriate resources.
- Nutritional education and assessment by a Registered Dietician
- Home environmental sampling of the paint, soil, and dust by an Environmental Health Specialist.
- Capillary testing training to health care providers, and technical assistance regarding the Centers for Disease Control and the Department of Health Services screening guidelines.
- Community outreach and education via presentations and community event participation.

¹ County of San Bernardino, Family Health Services,
http://www.sbcounty.gov/dph/publichealth/programs_services/child_family_health_services/child_family_health_services.asp#hud_lead_hazard.

- Investigation of complaints from agencies, businesses and the public of unsafe renovation and remodeling activities that put a child at risk of lead exposure
- Multilingual lead-related educational materials

Future actions would be changed only if funding is available to carry out projects that would require lead removal or abatement. In such cases, all parties involved must follow lead-safe work *practices* and the County would need to devote staff resources to oversee and monitor the process.

Actions taken to reduce the number of poverty-level families 91.220(k); 91.320(j)

The County's ESG program, in collaboration with the Continuum of Care, coordinated its funding and programs with other homeless provider agencies and mainstream housing and service programs. Through case management assistance, such as counseling, and other life training skills, the objective was for program participants to increase their ability to find and retain employment and thus maintain newly occupied assisted housing.

The County's Department of Workforce Development (WDD) worked closely with CDH through a Memorandum of Understanding to promote HUD Section 3 hiring for all of its loan and grant programs as well as operating programs under the Department of Labor's Workforce Investment Act.

The San Bernardino County Workforce Investment Board (SBWIB) manages the programs offered through WDD. SBWIB includes private business representatives and public sector partners appointed by the County Board of Supervisors. Services include career counseling; job search; and skills assessment and occupational training services.

The HACSB assists its residents and clients in their efforts to become as self-sufficient as possible. One of the main vehicles used to help these individuals escape poverty is job skills counseling and training, which can lead to employment. This is accomplished through a partnership with WDD.

Future actions may need to be modified to focus more attention on this issue if an improving economy does not result in fewer individuals and households in poverty.

Actions taken to develop institutional structure 91.220(k); 91.320(j)

During the program year, the County increased the targeted use of technology to increase efficiency and accountability. A major part of this process was the continued use of an electronic on-line prevailing wage management system. The objective of using this system is to reduce staff monitoring time by approximately 40% and ensure high levels of accuracy.

During FY 2015-2016 the County procured a replacement grants management, loan servicing and monitoring system to replace other obsolete separate tracking systems.

Future actions are not expected to be changed unless the increasing use of technology is delayed or the expected increase in efficiency does not occur. This will challenge an already smaller staff to focus more attention on paper-based recordkeeping duties.

Actions taken to enhance coordination between public and private housing and social service agencies 91.220(k); 91.320(j)

The resources available are not adequate to meet all the social, housing, economic and community needs of a county as large as San Bernardino. During the program year, the County encouraged its departments, participating cities, and non-profit organizations to collaborate and to leverage funds and programs wherever possible. Cooperation, joint planning and implementation are necessary to ensure that vital services reach the County's residents. Examples of this coordination during the program year were County participation in the Interagency Council on Homelessness, Homeless Partnership Network, the County Housing Collaborative, Housing Opportunities Collaborative of the Inland Empire and Continuum of Care review panel. The collaboration provided the opportunity to coordinate available resources and maximize the benefits to residents requiring assistance.

A major project completed this year involved the Community Development and Housing Department (CDH) which partnered with the Colton Joint Unified School District and the County Library for the construction of a library in Bloomington as part of a new affordable housing development and public infrastructure project. The new Bloomington branch of the San Bernardino County Library system is an example of the County's commitment to the Vision 2 Read initiative which seeks to increase literacy throughout the County. The library is directly accessible to the children and families who live at the new affordable

housing development as well as residents of the community. The library offers a variety of educational, interactive learning and reading activities to encourage and foster literacy. On the day of its grand opening, 114 new library cards were registered and over 1,354 books were circulated.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

A complete description of the goals and actions to overcome the effects of the identified impediments are presented in the Analysis of Impediments to Fair Housing Choice (AI) which is available online at <http://www.sbcountyadvantage.com/About-Us/Community-Development-Housing/Consolidated-Plan.aspx>.

Six impediments to fair housing choice were identified in the AI.

1. Cost of Affordable Housing Limits Housing Choice
2. Aging Housing Stock Needs Preservation to Maintain its Serviceability and Affordability
3. Inadequate Supply of Permanent Supportive Housing for Special Populations Including Persons Who are Homeless, Persons with Disabilities, and Elderly Persons
4. Improvements Are Needed Between Planning Processes for Transportation Improvements and the Development of Affordable Housing
5. "NIMBY" ("Not in My Backyard") Attitudes Toward Protected Classes
6. Acts of Housing Discrimination/Lack of Knowledge of Fair Housing Rights and Responsibilities

Summary of Specific Actions Taken during the Program Year to Overcome the Effects of Identified Impediments

The County awarded \$97,440 from Community Development Block Grant (CDBG) funds for activities that affirmatively furthered fair housing throughout the County Consortium, under contracts executed between the County and the Inland Fair Housing and Mediation Board, Inc., (IFHMB) for the following services:

- \$64,960 was allocated to provide comprehensive fair housing training, education, counseling, advertising and marketing services to ensure the right of all people to choose freely where they want and can afford to live. This included the provision of fair housing brochures/flyers; providing educational presentations/training on fair housing; and providing information and referral services to low-and moderate-

income households for San Bernardino County residents. During the program year, \$54,158.07 (83.37%) of this award was expended to serve 327 low income persons. Final reimbursements to be processed in Fiscal Year 2016-2017.

- \$32,480 was allocated to provide tenant/landlord counseling and mediation services and education on fair housing laws to resolve questions and avoid disputes over evictions, deposit returns, substandard conditions and other rental matters. This included tenant/landlord mediation dispute services, discrimination investigation, education, and promotional material benefitting both residents and property managers throughout the County Consortium. During the program year, \$27,075.32 (83.36%) of this award was expended to serve 3,443 persons. Final reimbursements to be processed in Fiscal Year 2016-2017.

During fiscal Year 2015-2016, the County contracted with IFHMB to provide fair housing services throughout the County. The contract funded services that affirmatively further fair housing and activities that could impact identified impediments or overcome the effects of discriminatory housing practices.

The Community Development and Housing Department (CDH) updated its policies and procedures as part of a Voluntary Compliance Agreement or coordinated plan between the County and HUD to strengthen the County's practices relating to Fair Housing, Section 3 and Accessibility. As a part of this plan CDH performed an analysis of race, ethnicity, disability, and other demographic data for HOME funded units. This data was the basis for updated Analysis of Impediments to Furthering Fair Housing.

The following table describes specific actions undertaken by the IFHMB and/or the County during the program year to affirmatively further fair housing.

Identified Impediment	Recommended Activities	Year 1
Cost of Affordable Housing Limits Housing Choice	Develop a new long-term strategy that would serve as an ongoing affordable housing vision and would set measureable goals for housing production and preservation through the creation of a broadly based Housing Task Force made up of County, municipalities, private developers, lenders, non-profit advocacy groups, fair housing organizations, and community representatives.	<ol style="list-style-type: none"> 1. The County is on the Board of the Housing Opportunities Collaborative, Inland Empire (HOCIE) and has made a concerted effort to work with and expand the membership of the HOCIE by participating in regular meetings throughout the year. 2. The Housing Opportunities Collaborative of the Inland Empire (HOCIE) meeting hosted several meetings throughout the year to discuss events, workshops, training and fundraising opportunities. One of these was a workshop on 8/13/15 led Bank of America to discuss funding opportunities for affordable housing. 3. Members of the Housing Collaborative participated in the Affordable Housing & Sustainable Communities Program training on Cap & Trade on 10/19/15 to investigate funding methods for expanding affordable housing in San Bernardino County.

Identified Impediment	Recommended Activities	Year 1
Aging Housing Stock Needs Preservation to Maintain its Serviceability and Affordability	The Housing Task Force should include as part of its long-term housing strategy development, a rehabilitation component that would address the need to preserve the multi-family housing stock for qualifying renters.	<ol style="list-style-type: none"> 1. The County continues to host Save Your Home San Bernardino County at saveyourhomesbcounty.org which provides information and resources for homeowners looking for help with home rehabilitation or to avoid foreclosure. 2. The County continued to promote the Virtual Counselor Network, a network of non-profit agencies that partner to deliver tailored solutions by linking services that provide near-instant response to client needs to help residents maintain their housing.
Inadequate Supply of Permanent Supportive Housing for Special Populations Including Persons Who are Homeless, Persons with Disabilities, and Elderly Persons	<p>Persons with Disabilities:</p> <p>Organizations that serve persons with physical and mental disabilities and persons with disabilities should be engaged as participants in the housing strategy development to ensure that policies and programs will result in increased housing that is accessible and affordable and have appropriate supportive services.</p> <p>Elderly:</p> <p>The Housing Task Force strategy should include increasing the amount of accessible and affordable housing with appropriate supportive services for seniors. The Housing Task Force strategy should also include provisions to include accessibility modifications which allow individuals to “age in place” in either single family detached or multifamily</p>	<ol style="list-style-type: none"> 1. The County continues to cooperate with various funders and non-profit agencies to develop affordable housing throughout the county. The County provided Neighborhood Stabilization Program (NSP) funds to two affordable housing developments which also received Mental Health Services Act Housing Program (MHSA) funds through CalHFA to house persons with serious mental illness who are homeless or at risk of homelessness. Lillian Court at Bloomington Grove in unincorporated county has a total of 70 affordable units for seniors of which 11 are set aside for MHSA residents. Sienna Apartments in Fontana has a total of 16 affordable units for families of which 15 are set aside for MHSA residents.

Identified Impediment	Recommended Activities	Year 1
	<p>residential units.</p> <p>Homeless:</p> <p>The Housing Task Force should consult with the County of San Bernardino Homeless Partnership and its member organizations to ensure that the needs of homeless individuals and families are adequately addressed in the housing strategy.</p>	<ol style="list-style-type: none"> <li data-bbox="992 333 1435 590">2. The County is providing HOME funding to Horizons at Yucaipa an affordable housing development for seniors. The first phase is currently under construction and will provide 50 affordable housing units with 10 set aside for MHSA residents. <li data-bbox="992 625 1435 1014">3. Due to the increased barriers homeless persons have in locating and acquiring housing the ESG program is in the process of funding several Housing Search Specialist positions. These Housing Search Specialists will assist in searching for housing opportunities, negotiating with landlords and transportation to potential units. <li data-bbox="992 1050 1435 1499">4. In partnership with the Veterans Affairs Supportive Housing (VASH) program, the County entered into a Homeless Veteran Housing Initiative (HVHI) by providing General Funds to leverage VASH and ESG provider activities to identify homeless veterans and move them into permanent housing. 401 veterans were initially identified by the (HVHI) by the end of the program year 730 homeless veterans were in housing.

Identified Impediment	Recommended Activities	Year 1
Improvements Are Needed Between Planning Processes for Transportation Improvements and the Development of Affordable Housing	The County and its cooperating cities should examine their existing planning processes for transportation and housing development and make any necessary improvements that can make these processes more collaborative and inclusive to ensure that transportation opportunities are available and accessible near affordable housing developments.	<ol style="list-style-type: none"> 1. The County hosted several meetings with Omnitrans- San Bernardino Public Transit, in order to facilitate outreach to low-income residents. 2. Omnitrans materials were provided at community events such as the grand opening of the Bloomington Library/Affordable Housing Development. 3. Meetings between the County and Omnitrans lead to the relocation of a bus stop in Bloomington to the entry of the new public library. 4. Community Development and Housing Department (CDH) in partnership with the Workforce Development Department (WDD) hosted a training webinar for homeless service providers to describe the many services available to their clients; including how to utilize free bus passes and gas cards from WDD.
"NIMBY" ("Not in My Backyard") Attitudes Toward Protected Classes	The County and its municipalities should encourage residents to productively engage with their neighbors to foster inclusive, safe and cohesive neighborhoods for all by providing additional education efforts to inform the public about the Fair Housing Act and the protections it provides to protected classes under the Act. Community-based organizations should be integral participants in this initiative and should serve as liaisons between governmental entities and individual residents.	<ol style="list-style-type: none"> 1. CDH hosted two meetings in Colton to educate residents about the Las Terazas affordable housing development in that city and to address community concerns. 2. Inland Fair Housing and Mediation Board (IFHMB) also attended the Las Terazas community meetings to discuss fair housing issues and evaluate the need for Fair Housing Training in Colton.

Identified Impediment	Recommended Activities	Year 1
		<p>3. Over 380 of IFHMB “Don’t Discriminate” and “IFHMB For Rent” brochures were distributed throughout the County.</p>
<p>Acts of Housing Discrimination/ Lack of Knowledge of Fair Housing Rights and Responsibilities</p>	<p>Outreach and Education to Residents:</p> <p>The County and its cooperating municipalities should focus increased attention and outreach on the subject to fair housing education for residents of the County. Fair Housing organizations such as Inland Fair Housing and Mediation Board or other similar Fair Housing organizations should carry out targeted outreach to racial and ethnic minority groups and to areas of concentrations of low income persons throughout the County.</p> <p>Outreach and Education for Property Owners and Property Managers, Real Estate Agents, Mortgage Lenders, and Public Employees:</p> <p>The County and its cooperating municipalities should focus increased attention and outreach on the subject to fair housing education for property owners (landlords) and property managers, real estate professionals, mortgage lenders, and city and county employees on the requirements and penalties under the federal Fair Housing Act. The County and/or its cooperating cities (as appropriate) should provide monitoring and oversight of these outreach and education efforts.</p>	<p>1. IFHMB reviewed AI; scheduled meeting with County staff to create Action Plan.</p> <p>2. IFHMB provided County with flyers for upcoming workshops; County emailed to all County employees and housing industry contacts. Also, made them available to County residents via Facebook and Twitter.</p> <p>3. The IFHMB and the County’s CDH staff participate in an ongoing, collaborative relationship where the County is regularly assisting IFHMB with marketing its May/October fair housing workshops, and asking for guidance on developing an outreach/marketing strategy.</p> <p>4. CDH implemented new monitoring requirements for developers of HOME funded units that require them to provide race, ethnicity, disability, and other demographic data for HOME units, affirmative marketing plans for HOME units, and be assessed for Section 504 Accessibility in their set aside units and common areas.</p>

Table 14 Fair Housing Report

CR-40 - Monitoring 91.220 and 91.230

Description of the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements.

The County of San Bernardino has established procedures to ensure that its grant programs and non-profit agencies comply with federal program requirements and County policies, and meet local and national planning goals. As the County agency responsible for administering HUD Entitlement programs (Community Development Block Grant – CDBG, HOME Investment Partnership, Emergency Solutions Grant – ESG), CDH monitors all programs and activities receiving funds from these grants. Monitoring responsibilities for the County’s CDBG, HOME, ESG, and fair housing programs are carried out by the staff members specifically responsible for administering each program.

CDH is responsible for developing standards and procedures for ensuring that the investment of HUD Entitlement grant funds addresses the purposes of the applicable authorization and appropriations legislation and regulations. CDH provides oversight to ensure that funds are disbursed in a timely manner and in compliance with HUD established deadlines. The CDH monitoring system is also designed to evaluate the management systems and accounting practices employed by entities receiving the County’s HUD Entitlement grant funds and/or Program Income. The monitoring system incorporates measurement standards and methods into the processes for awarding funds, allocating resources to programs and agencies, evaluating project and program implementation, and obtaining progress and completion reports from funded entities.

The Department’s standards and procedures for monitoring are designed to ensure that:

1. Objectives are achieved as described in the authorizing legislation for the CDBG, HOME, and ESG programs and in implementing regulations, guidelines, and grant agreements issued by HUD.
2. Program activities are progressing in compliance with the specifications and schedules for each program as described in written agreements executed between the County and funded entities.

3. Recipients are in compliance with other applicable laws, implementing regulations, and with the requirements to affirmatively further fair housing and minimize displacement of low-income households; and
4. Monitoring is performed using a risk-analysis based process that is consistent with HUD guidance issued for local government grantees.
5. CDH reviews all proposed activities for eligibility under statutory and regulatory requirements, and ensures that the needs for which funding is requested are identified in the Consolidated Plan and the Annual Action Plan. The Consolidated Plan and the Action Plans are monitored through the use of checklists and forms to facilitate uniform monitoring of program activities. The checklists and forms are evaluated on an ongoing basis to ensure that they address all HUD and County requirements. A part of this ongoing evaluation process also examines improvements that will make these program management tools more effective.
6. CDH identifies performance measures before the actual allocation of funds. Each description of projects and activities contains the specific metrics by which the project will be evaluated. Strategies are accompanied by performance measures that must be employed. The performance evaluation tools that are selected are realistic and understandable to eliminate any potential ambiguity and to measure project progress in the most effective manner.
7. Fiscal monitoring includes the review of approved budgets, compliance with executed grant and Sub-recipient agreements, review and approval of payment vouchers, review of fiscal reports on a monthly basis, and a review of cooperating city and non-profit audits on an annual basis.
8. The operating procedures followed by CDH to perform monitoring are contained in a separate document prepared by the Department.

To ensure that all sub-recipients of federal funds operate in compliance with all applicable laws and regulations, activities of each agency are systematically reviewed, as described below.

HOME Program

The County's HOME program exclusively funds multifamily rental projects, including new construction and rehabilitation. To ensure that all apartments built using HOME funds

continue to meet program requirements, the County of San Bernardino maintains a spreadsheet listing all units and their date of last inspection. Each year, County staff inspects 20% of all units. Inspections include both an on-site examination of the unit's physical condition using HUD's Housing Quality Standard checklist and Section 504 Accessibility compliance and a desk review to ensure all files are complete and meet program specifications including tenant files with income and demographic information and project files with all financial information, Fair Housing Marketing Plans, and compliance documentation. Following the inspection, the County issues a letter to the project's owners identifying any findings and deficiencies, and outlines a 30- to 60-day timeframe to address the issues and undergo re-inspections. Once all deficiencies have been fixed, a final letter is issued. Section CR-50 HOME 91.520(d) provides the detailed results of HOME inspections. The tenant demographic and Fair Housing documentation are used by the County to update its annual Action Plan to Affirmatively Further Fair Housing.

In the future, to facilitate its desk review and streamline HOME program monitoring, the County has procured a comprehensive loan servicing and project monitoring database that will allow managers of HOME units to enter rental rates, tenant incomes, and other related data for tracking. This module will be available in FY 2016-2017.

Each HOME Program loan awarded for Rental Housing projects is approved by the San Bernardino County Board of Supervisors and is governed by a HOME loan agreement, which sets forth the requirements for each project. HOME agreements require the delivery of HOME project Compliance Reports and financials on an annual basis. CDH staff reviews the provided documentation for compliance with the HOME agreement requirements and HOME regulations. On-site monitoring visits to HOME-assisted rental housing projects are conducted in accordance with the requirements of the HOME agreement.

CDBG Program

To ensure compliance with CDBG regulations, the County evaluates and documents the eligibility of all grant-funded activities, places under contract all sub-awards to qualified and eligible sub-recipients, and tracks the status of all sub-award contracts. The County obtains monthly or quarterly progress reports and direct benefit reports covering all grant funds expended to document that at least 51% of clients benefitted had low or moderate incomes.

Like the HOME program, the County's CDBG monitoring also includes desk reviews and on-site monitoring to evaluate the performance and contract compliance status of all sub-recipients, including cities, County departments, and non-profit community based

organizations (CBOs). Desk reviews check project financials, labor compliance, and participation in the County's online labor compliance tracking system. On-site monitoring inspects for key project components during a site visit to the subject property or location where services are provided. The project/service must be consistent with what was proposed in order to pass inspection and ensure that local and national objectives are being met. Following inspections, letters are issued with results. In cases where corrective actions are needed, a 3-month workout period is set, followed by a re-inspection.

Over the last program year, the County monitored all 13 participating cities and 10 Community Based Organizations (CBO) sub-recipients through desk or on-site monitoring. Concerns that were found included timeliness on construction projects and missing requested program documentation. All concerns have been addressed and follow-up monitoring visits will be conducted in the fall of 2016 to verify that entities have continued to maintain required corrective actions.

ESG Program

Emergency Solutions Grant-funded activities are carried out by sub-recipient non-profit organizations that provide shelter, supportive services, homelessness prevention and long term housing solutions for homeless individuals and families. Sub-recipient contracts are prepared by the County and executed with service providers. The County monitors contract performance, including compliance with all ESG regulations.

The County conducts on-site monitoring of its ESG service providers one time per contract year. A pre-arranged date and time is set and service providers are given a Monitoring Check-sheet identifying what will be inspected. These inspections review service performance; completeness of service provider files, client/beneficiary files, and contract activity files, fiscal management and insurance, and, for emergency shelters, housing quality.

Monitoring of claim reimbursements occur as they are submitted by sub-recipients. Reviews ensure that the agency is meeting the goals of the ESG program through appropriate expenditure practices. Each reimbursement request must be accompanied by a Claims Certification Checklist confirming that required steps have been taken and appropriate procedures followed. Specific checklist items include, but are not limited to, client reporting data, data input into the Homeless Management Information System (HMIS), certification of homelessness or at-risk-of-homelessness, and income verification or self-certification forms.

Fair Housing Activities

The County contracts with Inland Fair Housing and Mediation Board (IFHMB) to provide fair housing services, including complaint investigation, fair housing education, and publicity of fair housing issues. IFHMB provides an annual report detailing their activities and how they addressed previously-identified barriers to fair housing choice. The County is currently working with IFHMB to develop a reporting system that provides more specific details about fair housing issues uncovered by IFHMB throughout the year.

In addition, CDH implemented new monitoring requirements for developers of HOME-funded units that require them to: 1) provide race, ethnicity, disability, and other demographic data, 2) create affirmative marketing plans for the HOME units, and 3) be assessed for Section 504 Accessibility in their HOME-designated units and common areas. This information was then used to update the Analysis of Impediments to Furthering Fair Housing Choice, Action Plan to Affirmatively Further Fair Housing, and the Affirmative Outreach & Marketing plan. These reports outline the goals and recommended activities for the County and the community on how to further fair housing choice throughout the County of San Bernardino.

Business Outreach

The County of San Bernardino has instilled an innovative system for encouraging business development for its contractors and subcontractors, including Minority Business Enterprise (MBE) and Women Business Enterprise (WBE) firms. Prior to commencing work in the County of San Bernardino, all contractors and subcontractors must register using the County's LCP-tracker web based software program, which records MBE/WBE, Section 3 status and race/ethnicity of employees, among other characteristics of the business.

Businesses are required to participate in a meeting with Community Development staff, the County of San Bernardino Department of Workforce Development (WDD), and the Housing Authority of the County of San Bernardino (HACSB). The purpose of these meetings is two-fold: first, to make contractors aware of Section 3 hiring assistance available through HACSB, and second, to inform contractors of business development assistance available through WDD. Businesses must certify participation in the program via LCP-tracker to be in compliance. Since this program's inception this year, two hires have been made and two contractors have explored business development programs offered through WDD.

Monitoring of Business Development Loan Activity

The CDBG-funded loan program is currently inactive with respect to new loans. Individuals responsible for the Business Development Loan program will continue to monitor the existing loan portfolio until all of the requirements associated with this program have been met.

Existing loans are monitored to ensure loan payments are being received in a timely manner in adherence with the loan agreement. If payments are not being made in a timely manner, the County will provide written notification to the borrower that it is in violation of its loan agreement, as well as, a formal request as to why payments are not being made in a timely manner. If the County accepts the borrowers' explanation, their loan may be modified so as to keep the business in operation. If the County is unsuccessful in getting the borrower to bring the loan current, the loan will be in default. Should this happen, the County will then enact the default provisions in the business loan agreement and pursue available remedies.

Monitoring of Construction/Acquisition Project Progress

Upon completion of the environmental review and subsequent Request for Release of Funds (RROF), CDH will contract with delegate agencies to implement its construction, acquisition and clearance activities. A delegate agency may be a cooperating city or a County department. Contract attachments describe the responsibilities of each party and serve as the template for ongoing project monitoring.

Monitoring of Public Service Programs

Grant-funded public service programs are carried out by sub-recipient non-profit agencies or by cooperating cities. The sub-recipient contracts or delegate agency agreements (in the case of cities) represent the foundation for the on-going monitoring of the public service activities.

The contracts specify the services to be provided, the amount of grant funding to be utilized, the clientele to be served, and the reporting requirements. The contracts require monthly reports from the sub-recipients. Using these reports from sub-recipients, CDH staff reviews program progress, expenditures for reimbursement, and compliance with all other contract requirements. On site monitoring visits are conducted according to the risk assessment performed to review sub-recipients recordkeeping, provision of service and service facilities.

Performance Measurement

In accordance with HUD's Community Planning and Development Notice 03-09, the County developed and uses a Performance Measurement System that gauges the productivity and impact of the HUD Entitlement grants. Performance measures meeting the HUD requirements are in place and are being reported in progress and annual reports to HUD. These measures are examined on an on-going basis to ensure that they are appropriately reporting program and project progress in compliance with HUD procedures and on a timely basis, as determined by HUD.

Citizen Participation Plan 91.105(d); 91.115(d)

Description of the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The County of San Bernardino's Citizen Participation Plan meets HUD's requirements referenced at 24 CFR 91.105(b) for citizen participation in all HUD grants programs. A draft of the 2015-2016 CAPER was available for public comment for a 15-day period that commenced on August 29, 2016 and concluded on September 13, 2016. Opportunity to comment on the draft was advertised in English and Spanish in six newspapers serving the County of San Bernardino, and on the County's website. A public hearing was held at the County Board of Supervisors meeting on Tuesday, September 13, 2016, and no public comments were received.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The County of San Bernardino has not made any major changes to the objectives of its CDBG program over the last year. The program continues to focus on public services, public facilities improvements, and major capital improvement projects. The County has continued to fund projects for enhanced code enforcement and capital infrastructure projects, such as street, curb, gutter, and sewer improvements/expansions instead of economic development projects.

Brownfields Economic Development Initiative (BEDI) grantees- Describe accomplishments and program outcomes during the last year.

The County of San Bernardino is not a BEDI grantee.

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

For HOME Investment Partnership (HOME) participating jurisdictions, the report must include the following:

- Results of on-site inspections of affordable rental housing for program compliance
- Assessment of the jurisdiction's affirmative marketing actions
- Assessment of the jurisdictions' outreach to minority-owned and women-owned businesses

Results of on-site inspections of affordable rental housing assisted under the HOME Program

The on-site inspections for rental housing that received HOME Program assistance are detailed in the following table. Included in the table are issues (findings) and follow up actions taken.

Summary of the results of the on-site inspections

- | | | |
|-------------------------------|-----|----------------|
| • Properties inspected | 21 | |
| • Total units | 973 | |
| • HOME units | 260 | |
| • Number of Issues (Findings) | 2 | (See Table 15) |
| • Number of follow up actions | 2 | (See Table 15) |

Developments that missed scheduled inspections: 0

Remaining projects to be inspected on-site this program year based upon the schedule in §92.504(d):

The 2013 HOME Final Rule 92.504(d)(A) requires that, on-site inspections must occur within 12 months of completion and at least once every three years thereafter during the period of affordability. The County portfolio consists of 39 HOME projects currently online and one coming on line during the 2016-2017 Fiscal Year. An annual monitoring schedule is created to ensure, monitoring within the 3-year cycle project. As of the end of Fiscal Year 2015-2016, the entire portfolio has been monitored, in accordance with our annual monitoring schedule.

CR-50 HOME (HOME grantee only)

2015 PROGRAM YEAR ON SITE INSPECTIONS OF HOME ASSISTED PROJECTS				
Property Name & Address	HOME Units	Total Units	Findings	Follow-up Action
Grandview Towers 707 Grandview Road Twin Peaks, CA	11	40	None	None
Park Place Apartments 309 & 330 Jackson Street Rialto, CA	8	47	None	None
Vista Del Cielo 10319 Mills Avenue Montclair, CA	11	50	Eight tenants over-income.	Management was able to provide evidence of eligibility of all at initial move-in.
Vista Del Sol 13201 Webster Street Redlands, CA	11	75	None	None
Yucaipa Crest 12385 6th Street Yucaipa, CA	11	45	None	None
Brockton 725 E. Brockton Avenue Redlands, CA	8	8	None	None
Olen Jones 7125 Amethyst Avenue Alta Loma, CA	11	96	None	None
East Rancho Verde 8837 Grove Avenue Rancho Cucamonga, CA	11	40	None	None
Stone Creek 25221 Van Leuven Street Loma Linda, CA	20	20	None	None
Van Leuven 1 25241-25247 Van Leuven Street Loma Linda, CA	11	14	None	None
Van Leuven 2 25201 Van Leuven Street Loma Linda, CA	8	8	None	None
The Crossings 177 South Street Rialto, CA	11	100	Minor property deficiencies; over-income tenants	Management remediated deficiencies and evidenced tenant eligibility at move-in.

2015 PROGRAM YEAR ON SITE INSPECTIONS OF HOME ASSISTED PROJECTS				
Property Name & Address	HOME Units	Total Units	Findings	Follow-up Action
Third Street Apartments 13629-13647 Third Street Yucaipa, CA	5	19	Over-income tenants; rents too low.	Management demonstrated tenant eligibility at move-in and was advised to adjust rents. Follow-up required to ensure rent recommendations were implemented.
Jeffrey Court Apartments 7367 Central Avenue Highland, CA	11	185	No HUD-approved marketing plan in file.	Marketing plan provided for review and subsequently submitted to HUD for approval. Follow-up required to obtain copy of approved marketing plan.
Heritage Pointe Apartments 8590 Malvern Avenue Rancho Cucamonga, CA	11	49	Property maintenance deficiency.	None. Management remediated deficiency.
Bethlehem Temple 331 N. Lilac Avenue Rialto, CA	7	7	Multiple Housing Quality Standards (HQS) findings.	Currently working with management to remediate HQS deficiencies. Follow-up required; property will be monitored annually until brought in compliance and able to operate with continued compliance.

2015 PROGRAM YEAR ON SITE INSPECTIONS OF HOME ASSISTED PROJECTS (CONT'D)				
Property Name & Address	HOME Units	Total Units	Findings	Follow-up Action
The Village at Redlands 275 Northgate Redlands, CA	11	42	Multiple HQS and tenant file findings.	Property experienced a change in management. Currently working with new management to remediate HQS deficiencies. Follow-up required; property will be monitored annually until brought in compliance and able to operate with continued compliance.
Dumosa 7110 29 Palms Hwy, Yucca Valley, CA 92284	11	75	None	None
Lantern Woods 425 S. 1st Ave Barstow, CA 92311	10	29	None	None
Montclair – Bandera 5161 Bandera Street Montclair, CA	8	8	Minor deficiencies	Management remediated deficiencies.
Adelanto – Scattered Sites 18172 Larkspur 18185 Casaba Adelanto, CA	7 7	8 8	No property maintenance/HQS deficiencies. Concerns were raised regarding tenant eligibility/annual certification.	Management was able to rectify concern by providing back up documentation to evidence tenant eligibility.
TOTAL	260	973		

Table 15- HOME Monitoring Report

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

Affirmative Marketing Actions for HOME Program

Affirmative Fair Housing Marketing (AFHM) plans and affirmative marketing procedures are required by the HOME Investment Partnerships (HOME) Program Final Rule (24 CFR Part 92) and are included in applications for County of San Bernardino (County) HOME funds. The County's policy is to distribute information to the public regarding fair housing laws, as well as its own guidelines, for participation in the HOME Program. In accordance with Federal Regulations (24 CFR 92.351), the County adopted an affirmative marketing policy and procedures. The County is committed to equal opportunity in housing choices in the local housing market without discrimination based on race, color, religion, sex, national origin, familial status, or disability. Community Housing Development Organizations (CHDOs), developers and/or owners, of HOME Program funded projects containing five or more units, must comply with the affirmative marketing requirements to receive assistance. Affirmative marketing procedures must continue throughout the period of affordability. The County is committed to affirmative marketing, which is implemented in the HOME Program through a specific set of steps that the County and participating groups follow.

Informing Affected Parties

The County informs the public, potential tenants, and property owners about Federal fair housing laws and the affirmative marketing policy using the following items:

- Equal Housing Opportunity logotype or slogan in press releases, news advisories, solicitations for CHDOs, developers and/or owners and in all written communications;
- Advertising in print and electronic media that is used and viewed or listened to by those identified as least likely to apply; and
- Meetings to inform CHDOs, developers and/or owners regarding program participants.

The County has established procedures to ensure that CHDOs, developers and/or owners of rental housing developments assisted by the HOME Program solicit applications from persons in the housing market area who are not likely to apply for the housing without

special outreach. The CHDOs, developers and/or owners will solicit applications through such locations as community based organizations, places of worship, employment centers, fair housing groups, or housing counseling agencies.

Evaluation

The County has established monitoring procedures to assure that each CHDO, developer and/or owner of rental housing adheres to the established requirements and practices in order to carry out the affirmative marketing procedure. The effectiveness of the County's affirmative marketing actions are evaluated annually and the County will take corrective actions if it finds that property owners fail to carry out required procedures. The County informs owners of the affirmative marketing requirements and ways to improve current procedures. Owners who fail to meet the requirements or to make suggested improvements will be disqualified from future participation in the HOME Program. A list of monitoring results and follow-up actions are outlined in **Table 15** of this report.

Labor Compliance

The County provides "Labor Compliance Provisions" as an Attachment D to all construction bids and executed construction contracts.

Contractors/subcontractors attest, on a required form, that they have an Affirmative Action Program. If they do not, they agree to abide by the County's Affirmative Action Program in the County's Attachment D of the bid package and/or the Labor Compliance Contract Addendum of the construction contract. The County posts Labor Compliance information/requirements on the County website at <http://www.sbcountyadvantage.com/About-Us/Community-Development-Housing/Labor-Compliance.aspx>. The County additionally hosts pre-construction (Pre-Con) meetings prior to the commencement of construction with contractors and subcontractors to review Labor Compliance Provisions and requirements.

Through LCP-tracker (Labor Compliance software Program) the County maintains data on the ethnicity, race and gender of the contractors/subcontractors that enter into construction contracts with the County.

The County has formed partnerships with the Department of Workforce Development (WDD) and the Housing Authority of the County of San Bernardino (HACSB) in order to connect contractors with the employment services offered by the two agencies and provide opportunities to county residents and businesses.

As part of the construction contract, contractors are mandated to meet with WDD and HACSB to learn about the employment services they provide. Contractors are required to submit a form signed by WDD and HACSB confirming that they met with the agencies.

The County's HOME Agreement includes language regarding labor compliance and equal opportunity.

Section 3

The County has adopted a Section 3 Plan. The County's HOME Agreement includes language regarding Section 3 requirements; minority and women-owned contractors, and training opportunities. Contracts also require the inclusion of a Section 3 clause in every subcontract subject to compliance with regulations in 24 CFR Part 135.

Effectiveness of San Bernardino County's affirmative marketing actions

Since implementation of the affirmative marketing actions outlined above, the County has seen a higher level of cooperation from contractors and subcontractors in the area of labor compliance.

It is anticipated that the implementation of the Revised Section 3 plan, will result in a higher proportion of minority and women-owned enterprises will benefit from our HOME funded projects.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

\$454,887.34 HOME program income was reported during the program year.

No projects used HOME Program Income during the reporting period.

There was \$1,286,052.22 of HOME Program dollars drawn through IDIS for projects. The funds were used toward the development costs for the Horizons at Yucaipa project which is currently under construction. There are no beneficiaries to report at this time; however, the project will be a 50-unit senior project for residents 55+ and units will serve households earning up to 60% area median income. (Source: IDIS PR05)

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

During FY 2015-2016, commitment of funds was made toward one HOME project in the Inland Empire Region for \$1,677,900 for Horizons at Yucaipa. In fall 2015 the developer, Housing Partners 1 (HP1), began construction on the first phase consisting of a total of 50 units of which 49 units are set-aside as affordable HOME units. The second phase will consist of 27 affordable units and will be constructed at a later date. The expended HOME funds have been used for site acquisition, predevelopment and construction costs totaling \$17,559,773. Additionally, the HOME funds were leveraged with various sources to fund the first phase of the project:

- State Tax Credit Equity
- California Housing Finance Agency (CALHFA)/ Mental Health Services Act (MHSA) Program Financing
- City of Yucaipa Fee Deferral
- Deferred developer fee
- General Partner Loan
- Conventional Financing

Covenants that run with the land have been recorded against the project to protect the affordability of the rental units for fifty-six (56) years.

CR-60 - ESG 91.520(g) (ESG Recipients only)

ESG Supplement to the CAPER in *e-snaps*

For Paperwork Reduction Act

1. Recipient Information—All Recipients Complete

Basic Grant Information

Recipient Name	San Bernardino County
Organizational DUNS Number	073590812
EIN/TIN Number	956002748
Identify the Field Office	Los Angeles
Identify CoC(s) in which the recipient or sub-recipient(s) will provide ESG assistance	

ESG Contact Name

Prefix	
First Name	Shanikqua
Middle Name	
Last Name	Freeman
Suffix	
Title	Housing Analyst
Phone	909-387-4327
Email	Shanikqua.Freeman@eda.sbcounty.gov

ESG Contact Address

Street Address 1	385 North Arrowhead Avenue, 3 rd Floor
Street Address 2	
City	San Bernardino, CA
State	California
ZIP Code	92415-0043
Phone Number	(909) 387-4327
Extension	
Fax Number	(909)387-4415
Email Address	Shanikqua.Freeman@eda.sbcounty.gov

ESG Secondary Contact

Prefix

First Name

Maria

Last Name

Gallegos

Suffix

Title

Economic and Community Development Analyst
II

Phone Number

909-387-4327

Extension

Email Address

Maria.Gallegos@eda.sbcounty.gov

2. Reporting Period—All Recipients Complete

Program Year Start Date

07/01/2015

Program Year End Date

06/30/2016

3a. Sub-recipient Form – Complete one form for each sub-recipient

Sub-recipient or Contractor Name: Catholic Charities of San Bernardino

City: San Bernardino

State: CA

Zip Code: 92411

DUNS Number: 792357717

Is sub-recipient a victim services provider: No

Sub-recipient Organization Type: Other Non-profit organization

ESG Subgrant or Contract Award Amount: \$114,000

Sub-recipient or Contractor Name: Central City Lutheran Mission

City: San Bernardino

State: CA

Zip Code: 92405

DUNS Number: 179884713

Is sub-recipient a victim services provider: No

Sub-recipient Organization Type: Other Non-profit organization

ESG Subgrant or Contract Award Amount: \$50,000

Sub-recipient or Contractor Name: Community Action Partnership
City: San Bernardino
State: CA
Zip Code: 92414, 0610
DUNS Number: 144663296
Is sub-recipient a victim services provide: No
Sub-recipient Organization Type: Other Non-profit organization
ESG Subgrant or Contract Award Amount: \$114,000

Sub-recipient or Contractor Name: Family Assistance Program
City: Victorville
State: CA
Zip Code: 92392
DUNS Number: 171966906
Is sub-recipient a victim services provide: No
Sub-recipient Organization Type: Other Non-profit organization
ESG Subgrant or Contract Award Amount: \$114,000

Sub-recipients or Contractor Name: High Desert Homeless Services, Inc.
City: Victorville
State: CA
Zip Code: 92392
DUNS Number: 938252913
Is sub-recipient a victim services provide: No
Sub-recipient Organization Type: Other Non-profit organization
ESG Subgrant or Contract Award Amount: \$77,500

CR-65 - Persons Assisted

4. Persons Served-

The complete number of persons served under each activity listed below may reflect duplicate counts across activities.

4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	262
Children	278
Don't Know/Refused/Other	0
Missing Information	0
Total	540

Table 16 – Household Information for Homeless Prevention Activities

4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	128
Children	146
Don't Know/Refused/Other	0
Missing Information	0
Total	274

Table 17 – Household Information for Rapid Re-Housing Activities

4c. Complete for Shelter

Number of Persons in Households	Total
Adults	955
Children	254
Don't Know/Refused/Other	0
Missing Information	4
Total	1213

Table 18 – Shelter Information

4d. Street Outreach

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 19 – Household Information for Street Outreach**4e. Unduplicated Totals for all Persons Served with ESG**

Number of Persons in Households	Total
Adults	1296
Children	701
Don't Know/Refused/Other	0
Missing Information	4
Total	2,001

Table 20 – Household Information for Persons Served with ESG**5. Gender—Complete for All Activities**

	Total
Male	1,110
Female	890
Transgender	1
Don't Know/Refused/Other	0
Missing Information	0
Total	2,001

Table 21 – Gender Information

6. Age—Complete Unduplicated Total for All Activities

	Total
Under 18	701
18-24	547
25 and over	749
Don't Know/Refused/Other	4
Missing Information	0
Total	2,001

Table 22 – Age Information**7. Special Populations Served—Complete for All Activities****Number of Persons in Households**

Subpopulation	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters	Total
Veterans	13	1	71	85
Victims of Domestic Violence	18	16	43	77
Elderly	10	7	64	81
HIV/AIDS	0	0	23	23
Chronically Homeless	0	0	79	79
Persons with Disabilities:				
Severely Mentally Ill	6	10	158	174
Chronic Substance Abuse	0	1	79	80
Other Disability	20	21	228	269
Total (may include duplicate counts)				868

Table 23 – Special Population Served

CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

10. Shelter Utilization

Number of New Units – Rehabbed	0
Number of New Units – Conversion	0
Total Number of bed - nights available	48,545
Total Number of bed - nights provided	35,040
Capacity Utilization	72%

Table 24 – Shelter Capacity

11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

In consultation with the County of San Bernardino Continuum of Care, the County of San Bernardino established a homeless partnership consisting of community and faith-based organizations, educational institutions, non- profit organizations, private industry, and federal, state, and local governments. The partnership committee seeks to establish a network of service delivery to aid the homeless and those at-risk for homelessness through coordination of services and resources, collaboration, communication, and planning. The partnership seeks to continually develop and implement performance standards to measure the effectiveness at targeting those who need the assistance most, reducing the number of people living on the streets or emergency shelters; shortening the time people spend homeless, and reducing each participant’s housing barriers or housing stability risks.

To this end, the partnership has formed a 10-year committee, beginning in 2008, with a 10-year strategy to end chronic homelessness. In addition to measuring performance related to sheltering of the homeless, the plan also measures prevention, community integration, outreach, and income and support services.

CR-75 – Expenditures

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	FY 2013	FY 2014	FY 2015
Expenditures for Rental Assistance	\$96,513.39	\$126,620.48	127,733.12
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	\$8,424.91	\$9,834.61	\$0.00
Expenditures for Housing Relocation & Stabilization Services - Services	\$53,016.32	\$64,343.00	27,152.95
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	\$0.00	\$0.00	\$0.00
Subtotal Homelessness Prevention	\$157,954.62	\$200,798.09	\$154,886.07

Table 25 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	FY 2013	FY 2014	FY 2015
Expenditures for Rental Assistance	\$35,017.72	\$81,188.70	\$49,385.00
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	\$14,327.22	\$0.00	\$0.00
Expenditures for Housing Relocation & Stabilization Services - Services	\$17,111.46	\$0.00	\$29,882.34
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	\$0.00	\$0.00	\$0.00
Subtotal Rapid Re-Housing	\$66,456.40	\$81,188.70	\$79,268.34

Table 26 – ESG Expenditures for Rapid Re-Housing

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	FY 2013	FY 2014	FY 2015
Essential Services	\$56,200.59	\$116,505.39	\$0.00
Operations	\$74,023.88	\$25,490.29	\$101,057.16
Renovation (none) – Motel Vouchers	\$15,075.00	\$4,851.27	\$29,445.00
Major Rehab	\$0.00	\$0.00	\$0.00
Conversion	\$0.00	\$0.00	\$0.00
Subtotal	\$145,299.47	\$146,846.95	\$130,501.94

Table 27 – ESG Expenditures for Emergency Shelter**11d. Other Grant Expenditures**

	Dollar Amount of Expenditures in Program Year		
	FY 2013	FY 2014	FY 2015
Street Outreach	\$0.00	\$11,360.68	\$0.00
HMIS	\$0.00	\$12,640.09	\$0.00
Administration	\$31,801.00	\$18,339.00	\$40,424.40

Table 28 - Other Grant Expenditures**11e. Total ESG Grant Funds***

Total ESG Funds Expended	FY 2013	FY 2014	FY 2015
Annual Expenditures	\$401,329.49	\$442,834.51	\$405,080.75

Table 29 - Total ESG Funds Expended

*Expenditures for current ESG Program contracts.

11f. Match Source

	FY 2013	FY 2014	FY 2015
Other Non-ESG HUD Funds	\$123,449.00	\$108,234.00	\$0.00
Other Federal Funds	\$0.00	\$255,000.00	\$0.00
State Government	\$28,918.00	\$0.00	\$0.00
Local Government	\$50,000.00	\$65,000.00	\$177,015.00
Private Funds	\$241,646.00	\$355,495.00	\$222,600.00
Other	\$174,778.00	\$98,500.00	\$457,287.00
Fees	\$0.00	\$0.00	\$0.00
Program Income	\$0.00	\$0.00	\$0.00
Total Match Amount	\$618,791.00	\$882,229.00	\$856,902.00

Table 30 - Other Funds Expended on Eligible ESG Activities**11g. Total**

Total Amount of Funds Expended on ESG Activities	FY 2013	FY 2014	FY 2015
Total Funds	\$1,020,120.49	\$1,325,063.51	\$1,261,982.75

Table 31 - Total Amount of Funds Expended on ESG Activities



Economic Development Agency

385 N. Arrowhead Ave., Third Floor
San Bernardino, CA 92415-0043
(909) 387-4705 . FAX (909) 387-4415